

CODSALL PARISH COUNCIL

AGENDA

Council Meeting to be held in the Parish Chambers,
Station Road, Codsall
on Wednesday 12th April 2017 at 7.00pm. following Planning

1. APOLOGIES

To receive apologies for absence

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

To receive any declaration of interest or written requests received for dispensation.

3. PUBLIC PARTICIPATION

Limited to 2 minutes per speaker and 15 minutes overall.

4. MINUTES

To approve the Minutes of the meeting held on Wednesday 8th March 2017

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4

- i. **28 days up to 29.03.17:** Arson 1, Burglary Dwellings 4, Burglary other 1, Criminal damage (exc Arson) 8, Less Serious Violent Crimes with Injury 9, Other Offences 1, Other Sexual Offences 1, Other Theft 7, Other Violence against the person 14, Public Order 4, Theft From Motor Vehicles 6, Theft of Motor Vehicles 1, Vehicle Interference 1, ASB 19

In the 12-month period crime figures in the area has gone up, but ASB figures have gone down.

- ii. **Update to meeting 8th March 2017 – Invitation to Inspector Parsons to attend a future meeting of the Council.** Response for the Parish Council to attend the next Police and Accountability Forum – 3rd May 2017. Minute reference 7.2, 8th February resolved Cllrs Holland and Barrow would attend.

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

- 6.1 Replacement Bus Shelter A 41** to receive letter from Silver Poplars Residents Association and consider a Councillors rota for survey of usage of the bus stop on the A41
- 6.2 Affordable Housing Need Survey in Parish Codsall-** [Update to minute 7.2 14th December 2017]. To receive what happens next steps and consider approval of the draft resident letter to be circulated to residents on Parish Council letterhead.
- 6.3 Car Park on Oaken Fields**
- i. to receive and consider a copy letter sent to South Staffordshire District Council from a resident re condition 3 of planning application 16/01069COU
 - ii. to receive an email dated 30th March from a local resident stating how pleased they are that permission for the car park has been granted
- 6.4 Safer, Fairer, United Communities for Staffordshire 2016-20 – Consultation** [Update to minute 7.2 8th March] – to receive Parish Council's response drafted by Cllr Spencer.
- 6.5 Singing Lady Gardens Project-** [update to Agenda Item 7.3.1, 12th October] - to receive and consider approval of:
- i. Purchase of Semi Seasoned Oak Single sided display board and reproduction of full colour graphics at a cost of £1004.22 exc vat.
 - ii. to receive and consider approval of the Clerks report re landscaping.
- 6.6 Request for signage – Village Map – Codsall Wood** [update to Agenda item 7.4, 14th December] – to receive correspondence and consider quotation differentiator.
- 6.7 Telephone Kiosks** – [update to Agenda item 12.2.1, 8th February]- to receive email dated 20th March 2017.
- 6.8 Grant Application Codsall Community Group-** to receive a Grant Application request of £250.00 towards running costs of the 3rd Codsall Community Fun Run.
- 6.9 Crime Prevention, Inspection of Parish Council Offices-** to receive and consider security recommendations
- 6.10 Midcounties Co-operative-** to receive and consider correspondence

7. ACCOUNTS

- 7.1 To receive** a report on Council Finances for year to 31st March 2017
- 7.2 To receive** the schedule of payments to 12th April 2017
- 7.3 To receive** confirmation by the Chairman of the authorisation of the Clerks time sheet.

- 8. ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2017**
 - 8.1** To receive and approve Income & Expenditure Account for year-end 31st March 2017 and year end accounts.
 - 8.2** to receive the Annual Return for year-end 31st March 2017
 - 8.3** to approve the Annual Governance statement and give authorisation for The Chairman of the Meeting and the Responsible Financial Officer to immediately sign the document.
 - 8.4** to approve the accounting statements and give authorisation for The Chairman of the Meeting to immediately sign the document
 - 8.5** Risk Assessment Schedule 2017 – to receive and approve schedule.

- 9. COUNTY COUNCILLOR'S REPORT**

To receive a written report from County Councillor Robert Marshall.

- 10. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)**

To receive the minutes of C.V.H.M.C. meeting of the

- 11. DISTRICT COUNCILLOR'S REPORT**

To receive a written report from District Councillors.

- 12. OTHER CORRESPONDENCE**
 - 12.1** South Staffordshire Parish Councils Assoc – to receive bulletin dated 30th March
 - 12.2** Codsall Village Hall Grant – to receive email of thanks
 - 12.3** Off Road Bikes Article – to receive email from SSDC dated 21st March
 - 12.4** Housing White Paper – Policy Consultation from NALC – to receive and consider

- 13. HIGHWAY ISSUES**

To raise any concerns with County Council Highways

NEXT MEETING

Wednesday 10th May 2017