

CODSALL PARISH COUNCIL

REVISED AGENDA

ANNUAL GENERAL MEETING

to be held at

The Parish Council Chambers, Station Road, Codsall.

On Wednesday 12th May 2021, 7.00pm – following Planning.

(Revisions in Italics)

1. **APOLOGIES**
2. **DECLARATION OF INTEREST AND NOTIFICATION OF REQUESTS RECEIVED FOR DISPENSATION**
3. **PUBLIC PARTICIPATION**
Limited to 2 minutes per speaker 15 minutes overall
4. **ELECTION OF CHAIRMAN**
5. **ELECTION OF VICE CHAIRMAN**
6. **APPOINTMENT OF COMMITTEES**
 - a. Finance Committee
 - b. Personnel Committee
 - c. Village Hall Management Committee Representative
 - d. Open Spaces
 - e. Business Plan Committee
 - f. Any other proposed Committee
7. **NOMINATIONS AND APPROVAL for Signatories to Bank and other accounts**
8. **MINUTES**
To receive and approve the Minutes of the Meeting held on 28th April 2021.
9. **POLICE REPORT**
Quarterly Crime figures for Codsall and Billbrook – January to March 2021 & *Police Report*
10. **URGENT CORRESPONDENCE AND DISCUSSION TOPICS**
 - 10.1 **Annual Review of Standing Orders** - to receive and consider approval and adoption of the attached proposed Standing Orders, (any amendments are shown in blue)
 - 10.2 **Annual Review of Financial Regulations & Risk Assessment** - to receive and consider approval & adoption of the attached Financial Regulations & Risk Assessment.
 - 10.3 **Open Spaces –**
 - 10.3.1 **Wheel Field -**
 - i. Cllr Chapman would like to discuss the replacement of the broken structure on the Wheel Field. Suggest the replacement of the broken wheel to be English Oak, not something cobbled together. How much did the last wheel cost?
Who dismantled it if the workmen are isolating due to Covid-19.
 - ii. **Codsall Summer Show** - to receive an email dated 15th April 2021 from Codsall Community Group seeking permission for use of the Wheel Field to hold the Summer show on Sunday 12th September 2021

- 10.3.2 Village Hall Playground** – to receive a resident’s correspondence
- 10.3.3 Watery Lane Leisure Gardens** - to consider clause 9 of the Tenancy agreement “Not without previous consent in writing of the Council to plant any trees or fruit bushes or any crops which require more than twelve months to mature
- 10.4** “The Den”, an update from Cllr Chapman.
- 10.5 Open Spaces Improvement Scheme** – to receive and consider an email from SSDC dated 15th April 2021
- 10.6 Dead Trees in Village Centre**- to receive and consider a resident’s email dated 19th April 2021 seeking the Parish Councils help in the removal of 10 dead trees in the village centre on land maintained by Staffordshire County Council
- 10.6 Covid Marshalls** - to receive and consider correspondence
- 10.7 SLCC – Annual membership renewal** – to consider renewal of annual membership at a cost of £234.00 (£225.00)
- 10.8 Reopening High Streets Safely/Welcome Back Funding** – *to receive details of SSDC initiative for Parish bids for high street funding*
- 11. ACCOUNTS**
- 11.1** **To receive** a report on Council Finances for year to 31st March 2021 and 30th April 2021.
- 11.2** **To receive** the schedule of payments to 14th April 2021 and 8th May 2021.
- 11.3** **To receive** confirmation by the Chairman of the authorisation of the Clerks time sheet.
- 12. ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2021**
- 12.1** **To receive** and approve Income & Expenditure Account for year-end 31st March 2021 and year end accounts.
- 12.2** **To receive** the Annual Return for year-end 31st March 2021
- 12.3** **To approve** the Annual Governance statement and give authorisation for The Chairman of the Meeting and the Responsible Financial Officer to immediately sign the document.
- 12.4** **To approve** the accounting statements and give authorisation for The Chairman of the Meeting to immediately sign the document
- 12.5** **Asset Register** – to receive and consider
- 13. COUNTY COUNCILLOR’S REPORT**
To receive a written report from County Councillor Bob Spencer.
- 13. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE**
To receive minutes of meetings held: 15th March 2021
- 15. DISTRICT COUNCILLOR’S REPORT**
To receive a written report from our District Councillors.
- 16. OTHER CORRESPONDENCE**
- 16.1 Parish Elections 6.5.21-** to receive an email from SSDC advising the Parish Council of the estimated bi-election cost of £3300.
- 16.2 Locality Forum Meeting** – to receive the notes of the meeting dated 24th March 2021 issued by SSDC

17. HIGHWAY ISSUES

NEXT MEETING

9th June 2021