

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,

Station Road, Codsall

on Wednesday 23rd November 2016 at 7.00pm. following Planning

Five members of the public were present.

PRESENT: Parish Councillors B Holland (Chairman), N Caine, Mrs K Ewart, T Jeavons, S Jenkinson, I Kenyon, Mrs C Millar, Mrs A Morrison, R Spencer, P Wright, **Parish & District Councillor** Mrs M Barrow, **Parish & County Councillor** R Marshall (late)

Notes of the presentation from Maggie Quinn, South Staffordshire Council's Partnership and Locality Manager are attached.

1. APOLOGIES

Apologies for absence were received and accepted from Cllrs Chapman and R Marshall who would arrive later following a prior County Council engagement.

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

Declaration of interest: A non-pecuniary interest in item 7.3.2; Cllrs Barrow, Ewart and Kenyon – CCFG committee members. A non-pecuniary interest in item 7.3.3; Cllr Ewart - a member of the Twinning Association.
There were no written requests received for dispensation.

3. PUBLIC PARTICIPATION

A member of the public raised whether on the Register of Members Interest Form, Councillors home address should be included.

4. MINUTES

Resolved that the Minutes of the meeting held on 12th October 2016 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4

28 days up to 23.10.2016: Burglary dwellings 3, burglary other 4, criminal damage (excluding arson) 5, less serious violent crime with injury 3, more serious violent crime with injury 1, other offences 6, other theft 11, other violence against the person 2, personal robbery 1, theft from motor vehicles 1, theft of motor vehicles 2, ASB 13.

In the 12-month period crime figures in the area has gone up, but ASB figures have gone down.

6. CHAIRMANS REPORT

Chairman Cllr Brian Holland advised the meeting that he had attended a Year 11 GCSE Presentation Evening held at Codsall High School. Attended a Remembrance Service at District Council and attended the Act of Remembrance at Codsall's War Memorial, which was very well attended.

Councillor Holland then advised members that he had received correspondence from a company researching the feasibility of making the District Council offices an Enterprise Zone and they had approached him as Chairman of Codsall Parish Council to see if Councillors wished them to present the idea to members. Councillors to email the Clerk if they wished the idea to be presented to them at a future Council meeting.

Councillor Holland informed members that an appointment had been made for the position of Assistant Clerk and the new employee is due to start on 3rd January 2017.

7. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

7.1 Staffordshire Pension Fund – the results of the 2016 whole Staffordshire Pension Fund Valuation and Draft Funding Strategy (FSS) consultation and the following documents were **received and noted:**

- i. **2016 Letter 7 Minor Employers Pool** – information on the valuation results and FSS consultation.
- ii. **161030 Whole Fund 2016 Valuation Results - Employer Report** - produced by the scheme actuary and contains commentary on the whole fund valuation but does not include employer individual employer results.
- iii. **Staffordshire Minor Employers Pool results Schedule-** shows contribution rates for the period 01/04/2017 to 31/03/2020 together with the funding position for your organisation.
- iv. **161007 Funding Strategy Statement 2016 v3 DRAFT** - please see letter “2016 Letter 3 Academies.”

In addition:

- v. **Draft Employer newsletter – November 2016** - for information only, this is a copy of the SPF newsletter that will be sent to the Clerk as the RFO

7.2 Information Commissioners Office – Data Protection- consideration was given to the renewal of the Parish Council’s Data Protection registration of £35.00 (£35.00 last year). **Resolved approval.**

7.3 Grant Applications - the following Grant Applications were received and considered:

- 7.3.1 Citizens Advice Bureau** - a grant request for £500.00 to help fund the weekly advice sessions held in Codsall. **Resolved** that the item would be brought back to the next main meeting for further consideration.

Cllrs Barrow, Ewart and Kenyon took no part in the following discussion or decision

7.3.2 Codsall Christmas Fair Group - a grant request for £200.00 towards the cost of providing entertainment at the evening of the Christmas Fair/Carols Around the Tree. **Resolved approval.**

Cllr Ewart took no part in the following discussion or decision.

7.3.3 Codsall & Bilbrook Twinning Association – a grant request towards the costs of hosting the bi-annual visit of Codsall's Twinning partner - St Pryve. **Resolved** that a request is made to the Twinning Association to identify a specific item that the grant would help pay for and then the council would give further consideration to the application at the next meeting of the council.

7.4 South Staffordshire Citizens Advice – AGM – a copy of Enquiry Type by Percentage for Codsall was **received and noted.**

The full Annual Report can be viewed in the Parish Council Offices or a copy on request. **Matter of report.**

7.5 Dallow & Dallow - a copy of a letter from the Parish Council's solicitor Dallow & Dallow dated 25th October 2016 and copy correspondence dated 18th October 2016 from Codsall Village Hall Management Committees solicitor was **received and noted.**

7.6 Street Homelessness Survey 2016 – councillors who are aware of any rough sleeping within the Parish, to advise the Clerk by 24th November for submission by 25th November. **Matter of report.**

7.7 Proposed Road Names – Development at Watery Lane - a letter dated 21st November from South Staffordshire Council; list of suggested names from the developer; location Plan; Guidelines on Naming Streets and Buildings and suggested names relating to the Chairman's suggestion of connection to 2078 Boscobel Squadron and the English Civil War were received and considered.

8. ACCOUNTS

8.1 Resolved that a report on Council Finances for year to 31st October 2016 be approved.

8.2 Resolved that the schedule of payments to 9th November 2016 be approved

8.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet. **Matter of report.**

8.4 Internal Auditor -Half Yearly Report dated 16th October 2016 was received and considered.

9. COUNTY COUNCILLOR'S REPORT

A written report from County Councillor Robert Marshall:

- Consultation on physical disability at SCC ends December 2016.
- Residents of Chapel Lane & Broadway are keen for a similar restriction scheme that has already been placed on Fairfield to be introduced. Cllr Marshall is looking into holding a Public Meeting and conducting an unofficial consultation to aid justification for County Council.

10. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

The minutes of C.V.H.M.C. meeting of the 16th September 2016 was **received and noted.**

11. DISTRICT COUNCILLOR'S REPORT

A verbal report from District Councillors was given.

- Dave Haywood has been appointed as the new Chief Executive.
- Challenge Panel is reviewing its policy on awarding Grants.
- District Council are considering new ways of raising revenue, one suggestion is by Lottery tickets with money raised being split between the Council and small voluntary groups, this is being done by Aylesbury Vale District Council.
- Last year District Council had more convictions for fly tipping than all their neighbouring Councils. Councillors raised their concerns on the introduction of charging for certain items such as plasterboard and tyres as they felt this would increase incidents of fly-tipping. District Members advised members that the charge is being monitored and would be reviewed if there is an increase in incidents of fly-tipping.
- All monitoring indicators seem to be green which means that District Council is exceeding its targets on all areas or at least on track.

12. OTHER CORRESPONDENCE

- 12.1 **Staffordshire Parish Councils Association** –the following bulletins dated 6th, 13th, 20th and 27th October were **received and noted.**
- 12.2 **Christmas Tree Festival** - a letter of thanks for the donation of £50.00 was **received and noted**
- 12.3 **St Nicholas Church** - a letter of thanks dated 27th October for the grant of £3,000.00 was **received and noted.**
- 12.4 **Codsall Community Group** – a letter of thanks for donation of £500.00 was **received and noted.**
- 12.5 **Codsall Village Hall** - an email of thanks dated 22nd October for the grant of £2,600.00 was **received and noted.**

13. HIGHWAY ISSUES

Resolved for members to raise any concerns with County Councillor Robert Marshall on Highway matters after the meeting.

NEXT MEETING

14th December 2016

[8.21pm meeting closed]

Notes from Presentation from Maggie Quinn, South Staffordshire Councils Partnership and Locality Manager.

Maggie Quinn advised members that she is hoping that Codsall Parish Council would put forward a member to be a Goodlife Connector, to promote the benefits of the GoodLife by linking in with the community, and helping them update their website, display posters on the Parish Councils Noticeboards, on the Parish Council's Website and to liaise with Jan Wright

Members raised their concerns that this appeared to be just another layer and Codsall's local community groups appear to have a good network setup already.