

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,

Station Road, Codsall

on Wednesday 11th March 2020 at 7.00pm. following Planning

There were four Members of the public present.

Present: Parish Councillors: B Holland (Chairman), M Adams, Mrs S Adams, Mrs K Ewart, T Jeavons, N Loftus & P Wright; **Parish & District Councillor:** Mrs M Barrow & J Michell

1. APOLOGIES

Apologies for absence were received and accepted from Councillors Carpenter, Chapman, Jenkinson, Morrison and Spencer.

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

3. PUBLIC PARTICIPATION

A member of the Allotments Association questioned why within the renewal letter the Parish Council reiterated the clause regarding the planting of trees.

4. MINUTES

Resolved that the Minutes of the meeting held on Wednesday 12th February 2020 be approved and signed as a true record.

5. POLICE REPORT

None

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

6.1 Neighbourhood Plan – the Policy Development Workshop which took place on 10th March 2020 was considered. There are a number of members of the public with a good skill set. The Neighbourhood Plan should be beneficial for the parish in helping to preserve its character and distinction from other Parish's within South Staffordshire.

We are still waiting to hear from the District Council, they are still in the process of designating the Neighbourhood Plan Area.

The Neighbourhood Plan will take between 18 months and two years to complete, this fits in with the 2022 Local Plan produced by the Planning Authority.

The Neighbourhood Plan will enable us to highlight the issues where there is flooding problems, dangerous road junctions, building design and preserving character of the village.

There is a real potential for Codsall to be joined up to Wolverhampton, the Neighbourhood Plan will help confirm that a corridor is needed to keep South Staffordshire separate from Wolverhampton.

Cllr Holland said it was an interesting meeting, we had a plan and a good focus.

Cllr Michell said Codsall will be seen as a vehicle for growth gone in big developments. What do we want to get out of it, they may be another way?

Cllr Michell proposed a vote taken on speaking to the District Council before going any further with the Neighbourhood Plan. Cllr Holland counter proposed that we continue with the Neighbourhood Plan and Urban

Developments arrange to have a meeting with Kelly Harris and Grant Mitchell from the Planning department at the District Council.

A vote was taken on the counter proposal: for 7; against 1; abstention 1.

Resolved the counter proposal for Urban Developments to meet with the South Staffordshire District Council to be arranged and to take place before the Parish Council arranges for a meeting with South Staffordshire Council officers.

6.2 Strategic Gaps – a document on Strategic Gaps which are being used by local authorities to protect areas of Green Belt between communities that are sensitive and define local development boundaries, also to define the character of communities was **received and noted**.

6.3 Parish Council Complaint Form – a resident's completed council's complaint form was considered. The Clerk gave a brief precis of all the planning applications considered over a 19 year period. The Chairman advised the meeting that the Parish Council's recommendations are based on each individual planning application and consideration is always given with regards to exceptional circumstances within the greenbelt.

Resolved the residents comments were received and noted.

6.4 The Paddock, Shop Lane Oaken – In the absence of Cllr Spencer no report was received. **Resolved** defer to the next meeting of the council

6.5 Open Spaces –

6.5.1 Oaken Drive Field – Car Park – to approve works following the meeting on 24th February 2020 was considered.

Resolved the following:

- Tidy the fencing around the tree area, cattle fence and planting
- Shrubs needed in the area as you go through the main gate to the right hand side
- Access gate – ask the contractor
- Monday to Friday, need to see where people are coming from who park to use the station. Councillors will do this.

6.5.2 Codsall Village Hall Playground – *[update to planning meeting 22nd January 2020 – item 7.1]*

- i. Cllrs to discuss play areas that Cllrs have visited – no visits had been undertaken.
- ii. the Clerks report on playground equipment designs and funding options were received and considered.

Resolved for the Clerk to apply for funding from Veolia and other funders. Plan A (preferred option), to replace the all the playground equipment if we were successful in securing funding to cover the additional cost of the new equipment. Plan B, if we are not successful in securing Veolia funding to purchase some new equipment and refurbish some of the playground equipment identified in the Clerks report.

6.5.3 Watery Lane Allotment Site - a letter from Watery Lane Allotment Association requesting permission to build a barbecue out of bricks was consider.

Resolved request that the Allotments Association provide photos to the Parish Council of where the barbecue is to be sited before any decision is made by the Parish Council.

6.5.4 Wheel Field

- i. **Annual Fair** – a request from Mr Dobson for use of the Wheel Field for the Annual Fair from 7th May - 11th May 2020 was considered. **Resolved** approval for Mr Dodson to have use of the Wheel Field to hold annual fair during May 2020.

- ii. **Easter Egg Hunt** – [update to main meeting 12.2.20, item 6.7] – to be advised at a discussion meeting, it was decided that the Easter Egg Hunt will no longer take place. If St Nicholas Church decide to hold and Easter Egg Hunt the Parish Council would offer to buy the eggs. **Received and noted.**

- 6.6 VE Day – 75th Anniversary** – [update to meeting 12.2.20, item 6.6] - to be advised and approve the following discussion meeting held on 3rd March 2020:
- To provide free tea/coffee and cake to celebrate VE Day at the Forget-me-Not Club, which is now been booked 1 – 5pm at a total cost of £50
 - Request to cone off the disabled parking area by the Forget-me-Not Club and provide temporary disabled parking outside the Parish Council Offices
 - To provide live entertainment
 - Invite the Local History Society to provide images of wartime Codsall
 - To provide colouring books for children to use while in the Forget-Me-Not Club
 - Put bunting up around the village
 - Write to local shops to see if they are willing to donate to the event and take part in a window display
 - To create a poster, banner and advertise on website and social media
- Resolved** approval for the VE Day 75th Anniversary arrangements.

7. ACCOUNTS

- 7.1** **Resolved** that a report on Council Finances for year to 29th February 2020 be approved.
- 7.2** **Resolved** that the schedule of payments to 13th March 2020 be approved.
- 7.3** Confirmation by the Chairman of the authorisation of the Clerks time sheet.
Matter of report.

8. COUNTY COUNCILLOR'S REPORT

None

9. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

The minutes of C.V.H.M.C. meeting of the 20th January 2020 were **received and noted.**

10. DISTRICT COUNCILLOR'S REPORT

No reports

11. Councillors and Clerks Written Report

The Clerks report was **received and noted.**

12. OTHER CORRESPONDENCE

- 12.1** **Staffordshire Parish Councils Association** – bulletins dated 13th and 20th February 2020 were **received and noted.**
- 12.2** **SSDC – Council News Round-up** – issues 155, 156 and 157 were **received and noted.**

13. HIGHWAY ISSUES

Due to the absence of Cllr Spencer no report was presented this evening.

NEXT MEETING

Wednesday 8th April 2020

[Meeting closed 8.48pm]