

**CODSALL PARISH COUNCIL
MINUTES**

**Council Meeting held in the Parish Chambers,
Station Road, Codsall
on Wednesday 8th February 2017 at 7.00pm. following Planning**

PRESENT: Parish Councillors: Mr B Holland (Chairman), Mr N Caine, Mrs K Ewart, , Mr T Jeavons, Mr J Mitchell (Late), Mrs A Morrison, Mrs C Millar, Mr B Spencer & Mr P Wright **Parish & District Councillors** Mrs M Barrow, **Parish & County Councillor** Mr R Marshall

Four members of the public were present.

1. APOLOGIES

Apologies for absence were received and accepted from Cllrs Mrs V Chapman, Mr S Jenkinson & Mr I Kenyon. Cllr Mr J Mitchell would arrive late.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

3. PUBLIC PARTICIPATION

A member of the public raised a query whether the Parish Council were undertaking continual public involvement as stated within the Parish Council's Business Plan.

A resident of Mount Gardens raised the issue that a lot more people are leaving their cars in Mount Gardens for a couple of hours since the introduction of the four-hour maximum parking time on the Co-op car park.

Another member of the public queried whether there were sufficient funds for repairs to the Boundary wall.

4. MINUTES

Resolved that the Minutes of the meeting held on 11th January 2017 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4

28 days up to 05.02.17: Burglary Dwellings 4, Burglary other 1, Criminal damage (exc Arson) 5, Less Serious Violent Crimes with Injury 6, Other Theft 9, Other Violence against the person 15, ASB 1. In the 12-month period crime figures in the area has gone up, but ASB figures have gone down.

The PCSO who was in attendance advised that ASB appears to be the main problem and seems to be caused by one group in particular. A Community Engagement meeting is to be held at the Co-op, the meeting is open to all, to have a chat.

Criminal damage is on the increase, as well as burglaries however Codsall is fairing better than other South Staffordshire villages.

Safer Neighbourhood Panel meeting on Monday 13th February – Councillors raised concerns regarding increases in crime.

Councillor Cain asked the PCSO if the Police have erected a camera at the traffic lights on A41. The PCSO had not been advised of a camera being installed, however he would make enquiries.

Cllr Spencer advised the meeting that the Police have an arsenal of tools available to them however Staffordshire Police have stopped utilizing stop and search.

Councillor Spencer then went on to advise the meeting that it is worrying that there is a constant increase in Violence against the person with a lot of incidents relating to Domestic Violence.

Resolved that the Clerk writes to the Crime Commissioners Office to state that the Parish Council would welcome Staffordshire Police utilising all the tools open to them to aid in the prevention/detection of crime, including Stop and Search.

6. CHAIRMANS REPORT

Chairman Cllr Brian Holland advised the meeting that he been invited to cut the ribbon at the official opening of the newly refurbished Co-op. He informed the meeting that a lot of improvement work was ongoing in the Parish, for example, the design of a mural for Singing Lady Gardens with grateful assistance from the Chairman of Codsall & Bilbrook History Association and Codsall High School. The Business Plan update will be on the Agenda of the Main Meeting to be held on 8th March following the Business Plan Review meeting to be held on 13th February.

The Chairman then went onto to advise members that the Parish Council had received several Freedom of Information requests and that they would be dealt with in accordance to the regulation issued by the Freedom of Information Commissioners Office.

7. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

7.1 Boundary Wall Repairs - Codsall Parish Council Offices/Chambers.

The Quotation Differentiator to repair the sandstone boundary wall; to replace several fallen stones and repoint localised areas as required including all necessary traffic management was **received and considered.**

Resolved acceptance of the quotation of £6,062.50+VAT.

7.2 Police Accountability Forums – an email dated 19th January 2017 regarding the nomination of two Parish Councillors to attend the next locality 4 forum to be held on Wednesday 3rd May 2017 5.00p.m-6.00p.m, at SSC was **received and considered.**

Resolved that Cllrs Holland & Barrow would attend on behalf of the Parish Council.

7.3 Open Spaces

7.3.1 Wheel Field – Annual Fair –a request from Mr Dobson for use of the Wheel Field for the Annual Fair 11th - 15th May 2017 was received and considered.

Resolved approval for Mr Dobson to have use of the Wheel Field to hold the annual fair.

7.3.2 Village Hall Playing Fields - Damage – notification of damage to the Village Hall Playing Fields was **received and noted.**

(7.30pm Cllr N Caine left the meeting)

- 7.4 Code of Conduct (The Localism Act 2011)**
- 7.4.1 Notification by Members of Codsall Parish Council of Disclosable Pecuniary and Other Interests** – Annual reminder to members to consider if any changes are required to their notifications was received and noted.
- 7.4.2 Notification by Members of Codsall Parish Council: Register of Members' Acceptance of Gift(s)/Hospitality** - notification and a reminder for completion if applicable was received and noted.
- 7.5 Bilbrook & Codsall Drainage Group** – an invitation to attend the group's next meeting to be held on March 1st 2017 was received and considered. Cllrs Jeavons, Marshall and Barrow agreed to attend.
- 7.6 Local Councillor Training Course – Tuesday 21st February 2017** – an email dated 12th January 2017 was received and noted. Councillors who wish to attend to advise the Clerk. Matter of report.
- 7.7 Staffordshire in the Great War** – next conference will be held on Saturday 18th March at County Building Stafford. The Agenda was received and noted. Councillors wishing to attend to advise the Clerk. Matter of report.
- 7.8 Bus Service Changes for the South Staffordshire area** – an email dated 26th January 2017 detailing changes to bus services – 876; 70/70A; 71/71A and 76A was received and noted.
- 7.9 Unauthorised signage at 'We Got Beef'** – an email dated 25th January 2017 from South Staffordshire Planning Enforcement was received. Matter of report.
- 7.10 Hedges** – an email and update from Cllr Caine were received and considered. Cllr Caine advised the meeting that hedges in Oaken Drive and Oaken Lodge need to be cut back. Resolved that the Clerk reports the hedges to Staffordshire County Council.
- 7.11 Staffordshire Way** – a copy of an email from PCSO Redfern regarding an incident on the Staffordshire Way was received. Matter of report.
- 7.12 The Repair Shop- New BBC2 Show looking for Sentimental Items** – an email dated 26th January 2017 was received. Matter of report.
- 7.13 Rt.Hon. Gavin Williamson CBE MP** – a letter dated 6th January 2017 was received. Matter of report.
- 7.14 Let's Work Together South Staffordshire- Training - Fuel Poverty Awareness Day** – Friday 17th February 2017 was received and noted.
- 7.15 Collective of Parish Councils/West Midlands Interchange** – an email dated 1st February seeking Parish Council's support for opposition to West Midlands Interchange was received and considered. Resolved that representatives from the group are invited to a future Parish Council Meeting to present the groups aims and objectives.

8 ACCOUNTS

- 8.1 **Resolved** that a report on Council Finances for year to 31st January 2017 be approved.
- 8.2 **Resolved** that the schedule of payments to 8th February 2017 be approved.
- 8.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet.
Matter of report.

9. COUNTY COUNCILLOR'S REPORT

The following verbal report from County Councillor Robert Marshall was given:

- Fire Precept going up 1.75%, for example, for a Band D it will be £1.23. Forward indication for next three years going up 1.75%. Prison fires and road traffic collisions are on the increase, but those killed or seriously injured in road traffic accidents is on the decrease.
- Pension fund is doing okay; Staffordshire has to amalgamate with the West Midlands locally (this should make savings).
- County Council Precept is likely to increase by 4.9% which is due to Social Care. However, this is still not enough for what is needed.
- Burglaries in Codsall and Bilbrook are going up. Meeting next Wednesday (15th) or Thursday (16th) with a Smart Water Representative and will let the Clerk know the outcome.

10. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

The minutes of C.V.H.M.C. meeting of the 17th October and 21st November 2016 were **received and noted.**

Cllr Barrow advised the meeting that there was a very successful evening a couple of weeks ago, which was very profitable and that the group is prospering.

11. DISTRICT COUNCILLOR'S REPORT

A verbal report from District Councillors was given:

- Fuel Poverty Workshop at Codsall District offices on Friday 17th February 9am until 1.30pm
- Next review, private advertising bringing in revenue - £1500 for council income
- Parish Summit meeting
- Scrutiny meeting held to discuss CCTV
- Housing strategy. Although government will get new build bonus - dead weight 185 homes before benefits are received.
- South Staffordshire Council's Precept tax up by £5.00 per Band D properties.
- Firm in Great Wyrley fined for failure on 3 hygiene notices

12. OTHER CORRESPONDENCE

12.1 **Staffordshire Parish Councils Association** – bulletins dated 12th, 19th & 26th January 2017 were **received and noted.**

12.2 **State of Rural Services 2016** – a copy of the report can be viewed in the Parish Council Chambers or a copy on request. **Matter of Report.**

12.2.1 BT Notification of removal of 39 payphone kiosks within South Staffordshire – an email dated 9th January 2017 was received. Cllr Caine advised the meeting that K9 red boxes were not being removed.

Resolved that the Clerk writes to South Staffordshire Council to clarify who would be responsible for the maintenance of the remaining telephone boxes.

12.2.2 Community Council of Staffordshire – Village Agent/Good life Agents - A briefing dated January 2017 was received. Cllr Barrow advised the meeting that she had met with the Village Agent recently. The Agents can offer help to groups, so if any local group needs help they can contact the Village Agent via the District Council's Website or to contact the Clerk. Cllr Barrow however felt that the Village Agents appeared not to have any formal remit, and help provided appeared to differ from Locality to Locality.

(8.10pm Cllr N Caine left the meeting)

(8.12pm Cllr N Caine returned)

12.3 Codsall & Bilbrook Twinning Association – a letter of thanks for the Parish Council's grant of £336.00 was **received and noted.**

12.4 South Staffordshire Citizens Advice - a letter of thanks for the Parish Councils grant of £400.00 was **received and noted.**

12.5 South Staffordshire Work Clubs – a letter of thanks for the Parish Councils grant of £400.00 was **received and noted.**

13. HIGHWAY ISSUES

Resolved that Councillors highway concerns can be raised with County Councillor Robert Marshall after the meeting has closed.

NEXT MEETING

8th March 2017

[8.12pm meeting closed]

BANK RECONCILIATION as at 31st January 2017

		Balances
Lloyds Bank - Current a/c		13982.13
Lloyds Bank - Instant Savings a/c		164901.75
Lloyds Bank - Fixed Term Deposit a/c		0.00
Petty Cash		99.76
		<u>178983.64</u>
Less Unpresented Cheques		
	6695	24.75
	6792	1127.49
	6793	160.45
	6791	21.97
	6795	105.62
	6794	41.84
Payment Liabilities	-170.52	
		<u>1311.60</u>
		1311.60
	Total	<u>177672.04</u>
Brought forward start of year		130793.57
Receipts for year		158193.88
Less payments for year		111315.41
		<u>177672.04</u>

PAYMENTS FOR APPROVAL ON 8th February 2017			
<u>Cheque</u>	<u>Payable to</u>	<u>Details</u>	<u>Value</u>
DD	Intuit	Computer Programme	63.60
DD	Talk Talk (Opal)	Internet	22.31
DD	PEAC (UK) Ltd	Photocopier lease	239.98
6791	Severn Trent Water Ltd	Land Maintenance: cattle trough	21.97
6792	South Staffordshire District Council	Land Maintenance: 3rd Quarter	1127.49
6793	Severn Trent Water Ltd	Utilities - Allotments	160.45
6794	Petty Cash	Petty Cash	41.84
6795	Maxine Baker	Re-imbusement - postage & supplies	105.62
6796	Viking	Stationery	50.29
6797	Amberol Ltd	Land Maintenance: Hanging baskets	33.00
6798	ESPO	Stationery	26.57
6799	South Staffordshire District Council	Chairman's allowance - Civic dinner	72.00
Bacs	Wages & Salaries	Wages & Salaries	3977.72
6800	Inland Revenue	Tax & N.I.	921.32
6801	Staffordshire County Council	Superannuation	793.37
		TOTAL	7657.53