

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,

Station Road, Codsall

on Wednesday 12th July 2017 at 7.00pm. following Planning

Present: Parish & District Councillors – Mrs M Barrow (Chairman), J Michell,
Parish Councillors: Mrs V Chapman, Mrs K Ewart, T Jeavons, S Jenkinson (Late),
I Kenyon, N Loftus, Mrs C Millar, Mrs A Morrison, B Spencer, P Wright
Parish & County Councillor Mr R Marshall

Four members of the public were present.

1. APOLOGIES

Apologies for absence were received and accepted from Cllr B Holland.

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

3. PUBLIC PARTICIPATION

A resident asked if the Car Park Committee meetings are open to the public.
The Clerk confirmed that all the Committee meetings are open to the public.

4. MINUTES

Resolved that the Minutes of the Planning Meeting held on the Wednesday 14th
June 2017 be approved and signed as a true record.

5. POLICE REPORT

**5.1 Crime and anti-social behaviour figures for Locality 4
last 28 days up to 03/07/2017**

Criminal damage (exc Arson) 8, Less Serious Violent Crimes with Injury
6, Other Serious Sexual Offences 1, Other Theft 12, Other Violence
against the person 8, Personal Robbery 1, Public Order 2, Theft of
Motor Vehicles 1, ASB 14

In the 12-month period crime figures in the area has gone up, but ASB
figures have gone down.

PSCO was unable to attend the meeting due to his shift pattern.

Cllr Spencer remarked that drug offences are going down, but violence
and robbery are increasing. He had advised that it was a concern of
the Safer Neighbourhood Panel, especially the use of weapons, and
will be discussed at the next meeting in a couple of weeks' time and
he will report back on their findings.

(7.19pm Cllr Jenkinson arrived)

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

- 6.1 Request for permission for a traffic mirror opposite Oaken Drive –** Cllr Marshall provided an update to Agenda Item Agenda item 64 – 28th June and Agenda item 6.5 – 14th June 2017. He has a meeting with Staffordshire County Council Highways (SCC Highways) on 13th July and will raise the request with him and will report back at next Parish Council meeting.
- 6.2 Codsall Village Summer Show –** two letters of complaint from two residents dated 6th July 2017 and 7th July 2017 were received. Cllr Spencer advised on balance the Show benefited everyone, the main issues the letters outlined were noise, what the stallholders were selling and parking. These issues could be used to better inform, address and manage a future event organised by the Codsall Community Group. Cllr Michell advised there were approx. 1805 visitors excluding children to the event, and only two complaints that have arisen. Cllr Chapman suggested a copy of the letters to be sent to the Community Group for next year's planning, then the Community group could report to Parish Council and advise how they can deal with the complaints. Cllr Jenkinson advised he could ask the Secretary to the Community Group to respond to the residents who have complained. Cllr Kenyon advised that the one resident's letter also complained about the Digbeth Dining Club and should be dealt with either by District or the Village Coffee. Cllr Millar pointed out this was the first complaint received about the regular monthly Digbeth Dining Club and is not under the control of the Parish Council. Cllr Jenkinson stated that the visitors to the Digbeth Dining Club also supported the other local businesses in the village when they attended the event.
- Resolved**, the letters of complaint will be forwarded to Codsall Community Group.
- 6.3 National commemoration of the end of World War One on Sunday 11th November 2018 -** a letter dated 9th May 2017 was **received and noted**.
- 6.4 Invitation to attend a special event at the National Memorial Arboretum on 2nd August 2017 10.30 – 16.00 –**an email dated 28th June 2017 was **received and noted**.
- 6.5 National Association of Local Councils –**the Grants and Funding Bulletin dated June 2017 was **received and noted**.
- 6.6 Forest of Mercia 100,000 Free Trees –** email dated 4th July 2017 was **received**. Cllr Barrow suggested that the Wheelfield could benefit from new trees, to replace the ones damaged by the Contractor. Clerk clarified that the Contractor had replaced these. Cllr Millar suggested involving the schools. **Resolved**, Cllr Morrison is a volunteer at Hilton Green, Forest of Mercia will find out more details and report back to the Clerk.

6.7 Car Park Committee Update– update and recommendations for consideration of approval was received. Cllr Barrow thanked everyone for attending. It was agreed the project has to be done in three stages;

- Pre-construction
- Under constructed
- Post construction

Cllr Marshall advised he had met the lady who will be arranging the yellow lines consultation in Chapel Lane, Broadway and Long Acres, and she advised the deadline now October rather than September for the lines to be put down.

Committee had a look at the plans where the trees were highlighted by Planning Officers. Arranging a site visit to ensure roots of trees protected as need clarification of excavating around the trees. Invited the Planning Officer dealing with the application at South Staffordshire District Council for a site visit and to discuss expectations.

(Clerk reminded a member of the public to adhere to section 18 of the Parish Council's Policy: Reporting on meetings by members of the public)

Cllr Jenkinson advised there are a lot of boxes already on Oaken Drive. Clerk advised it is an additional requirement.

It was also advised that vegetation can only be removed out of breeding season, from September to March.

7. ACCOUNTS

7.1 Resolved that a report on Council Finances for year to 30th June 2017 be approved.

7.2 Resolved that the schedule of payments to 12th July 2017 be approved.

7.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet. **Matter of Report.**

7.4 1st Quarter Year Accounts 2017/18 Review; Clerks report; Income and Expenditure Account and Balance Sheet up to 30th June 2017 were received. **Resolved acceptance of the presented reports.**

8. COUNTY COUNCILLOR'S REPORT

The following verbal report from County Councillor Robert Marshall was given.

- Site meeting with SCC Highways at bend on Dam Mill on Thursday 13th July at 2pm to look at speeding issues and safety measures.
- St Nicholas Primary School and Rt Hon Gavin Williamson MP are putting on pressure regarding bad parking on Chillington Estate in School term time. Cllr Marshall wishes to call a public meeting as soon as possible at the Village Hall in Codsall, to get everyone's point

of view and address the issues of people not wanting to walk to the school. The use of the 'Walking Bus' was also raised.

- Update on Chapel Lane, Broadway and Long Acres yellow lines, advised the earliest they will be in will be October.
- A number of road repairs in the last three weeks in Codsall and Bilbrook. Cllr Marshall advised that if you see it please report it.

9. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

Minutes had not been provided by CVHMC in time for inclusion.

10. DISTRICT COUNCILLOR'S REPORT

The following verbal report from District Councillors Robert Marshall, Megan Barrow, Val Chapman, and John Michell was given.

Cllr Barrow advised it had been a frustrating meeting on 4th July 2017 to discuss the proposed interchange at Four Ashes. Concerns were raised about the potential increase in the amount of traffic; 18,600 vehicles per day and 1 lorry every 14 seconds. Smaller lanes will be closed to residents and Station Drive will be one way.

Cllr Chapman was concerned about the impact on Calf Heath and the overall impact on South Staffordshire. 8,500 new jobs created but not all will be recruited from South Staffordshire and also there will be a housing issue.

Cllr Michell advised anyone can reply to the consultation and need as many people as possible to fight the proposal. Need individuals to write in with concerns not as a whole group as a petition would only count as one. He believes there will be no benefit to South Staffordshire and will have an enormous impact on the area.

The Cllrs discussed the proposal, Cllr Morrison advised that all the villages need to get work together to fight the proposal as it would be disastrous to Locality 4. Cllr Chapman suggested inviting the Parish Council Chairmans of Locality 4 to meet and discuss. Cllr Marshall suggested need to unite all the Parish Councils to fight it. He is concerned that the potential additional vehicles using J12 of M6 Could slow down the M6 further and cause traffic issues.

11. Councillors and Clerks Written Report

The Clerk's written report was **received and noted.**

12. OTHER CORRESPONDENCE

12.1 Parish Councils Association – bulletins dated 29th June and 6th July were **received and noted.**

13. HIGHWAY ISSUES

Resolved for members to raise any concerns with County Councillor Robert Marshall on Highways matters after the meeting.

NEXT MEETING

Wednesday 13th September 2017

(8.52pm meeting closed)

BANK RECONCILIATION as at 30th June 2017

		Balances
Lloyds Bank - Current a/c		15861.82
Lloyds Bank - Instant Savings a/c		192349.89
Petty Cash		<u>160.74</u>
		208372.45
Less Unpresented Cheques		
	6836	300.00
	6842	1144.58
	6849	1131.48
	6848	177.00
	6847	105.00
	6844	15.00
		<u>2873.06</u>
		2873.06
	Total	<u>205499.39</u>
Brought forward start of year		160638.42
Receipts for year		83746.16
Less payments for year		<u>38885.19</u>
		<u>205499.39</u>

PAYMENTS FOR APPROVAL ON 12th July 2017

<u>Cheque</u>	<u>Payable to</u>	<u>Details</u>	<u>Value</u>
-			-
DD	Intuit	Computer Programme	63.60
DD	Talk Talk (Opal)	Internet	22.31
DD	B.T	Telephone & Fax	107.64
DD	Total Gas & Power	Electricity	134.98
DD	Total Gas & Power	Gas	239.90
DD	Midshire Business	Photo Copier - Copy Charges	81.17
6836	Majestic Wine	Glass Deposit Refund - Civic Sunday	-300.00
	Staffordshire Playing Field Association	Membership	15.00
6844	Association		
6845	VOID	VOID	0.00
6846	Village Codsall Ltd	Civic Sunday - Reception balance	995.00
6847	Codsall Flowers	Civic Sunday - Flowers	105.00
6848	Society of Local Council Clerks	Membership	177.00
6849	South Staffordshire Council	Land Maintenance	1131.48
BACS	Wages & Salaries	Wages & Salaries	4188.45
6850	Inland Revenue	Tax & N.I.	980.61
6851	Staffordshire County Council	Superannuation	850.64
		Total	<u>8792.78</u>