

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,

Station Road, Codsall

on Wednesday 11th October 2017 at 7.00pm. following Planning

Present: Parish Councillors: B Spencer (Chairman), Mrs K Ewart, B Holland, T Jeavons, I Kenyon, N Loftus, Mrs C Millar, Mrs A Morrison, P Wright, **Parish & County Councillor** R Marshall

Three members of the public were present.

1. APOLOGIES

Apologies for absence were received and accepted from Councillors N Caine, Mrs V Chapman, Mrs M Barrow and S Jenkinson.

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

3. PUBLIC PARTICIPATION

None

4. MINUTES

Resolved that the Minutes of the meeting held on Wednesday 13th September 2017 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4 – due to the introduction of a new computer programme, the figures were not available prior to the meeting. The PSCO advised the meeting that the following figures are for Codsall only, for the period from 15th September 2017:

Burglary residential 3, Burglary business/commercial 1, Theft from Motor Vehicles (TFMV) 1, Robbery 1, Violence against the person 2, Criminal Damage 3, Theft other 3, ASB 3

Cllr Spencer noted that there had been a drastic reduction in the crime figures but was concerned burglary was still high. Cllr Spencer suggested that if Bilbrook's figures were made available for the next meeting for comparison. The PSCO advised a number of thefts occurred in Histons Hill and Watery Lane.

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

6.1 Site Allocations Document (SAD) – the following were **received and considered:**

i. **Submission of SAD** – copies of the submission documentation submitted to the Secretary of State on 15th September 2017, is available on request from the Clerk. **Matter of report.**

- ii. **Call for Sites – South Staffordshire Strategic Housing and Economic Land Availability Assessment (SHELAA)** –an email from Strategic Planning Team Manager, South Staffordshire District Council dated 28th September 2017 was **received and considered.**

Concerns were raised about the hierarchy of settlements and issues concerning the infrastructure. Cllrs discussed the idea of providing a new settlement in South Staffordshire, similar to Perton, rather than ‘infilling’ in the villages.

Cllr Marshall outlined the two Planning training sessions he attended on 3rd and 10th October 2017 at South Staffordshire District Council. The first session put forward four recommendations for the District Cllrs to discuss;

- a. no more housing and protect the green belt,
- b. build only enough houses to fulfil South Staffordshire’s quota,
- c. build a number of houses to fulfil both South Staffordshire’s quota and a small number to assist with the Birmingham and Black Country’s quota,
- d. build lots of houses.

Cllr Marshall advised that the majority of Cllrs attending the training course opted for option c. At the second training session, the idea of building a new settlement similar to Perton in Gailey, Featherstone or Halfpenny Green, was discussed.

Cllr Marshall advised that the majority of Cllrs at the training session chose Gailey area as it was considered there is sufficient land and good transport links, ie. the railway, M6, M54, A449.

Cllrs discussed that rather than ‘infilling’ the 6,000 houses required in the next 20 years, a new settlement could be built which would also justify a new Primary School and Doctors. Small builds and ‘infilling’ cannot guarantee that infrastructure will be improved. Cllrs proposed that any settlement needs to be built on the west not the east side of South Staffordshire, to prevent South Staffordshire been ‘swallowed up’ into the neighbouring Black Country in the future. Cllr Marshall concluded that developers like to build 4-5 bedroom houses but South Staffordshire desperately need 2-3 bedroom houses.

Resolved A letter to be sent to the Chief Executive of South Staffordshire District Council and copied to the leader of the Council, Bob McCardle and the Parish Councils in South Staffordshire, calling for SAD to be abandoned and instead consider building a new settlement on the west side of South Staffordshire. It was agreed that the letter to be sent in the name of Cllr Spencer rather than the Chairman, as Cllr Barrow was not present at the meeting.

- 6.2 Request for permission for a traffic mirror opposite Oaken Drive –**
 [Update to Agenda items 6.1 – 13th September 2017, 6.4 – 28th June 2017 and item 6.5 – 14th June 2017].
 Cllr Marshall met with Staffordshire Highways and was advised that Highways do not permit traffic mirrors on the highway but a mirror is installed on private property, no action would be taken.
Resolved Clerk to contact resident and advise that a traffic mirror is not permitted on highways.
- 6.3 Locality 4 Voluntary Car Scheme –** [an update to Minutes Item 6.2.1 – 13th September 2017 and Item 10.9 – 10th May 2017] a letter from Community Council of Staffordshire dated 27th September 2017, notifying closure of the scheme was **received and noted.**
- 6.4 Dirt bike jumps –** a letter from a resident requesting installation of dirt bike jumps in Codsall village playing fields was **received and considered.** Cllrs considered installing dirt bike jumps as inappropriate as insufficient space on the playing fields.
Resolved Clerk to advise the resident that unable to install a dirt bike jump in Codsall Village playing fields due to insufficient space.
- 6.5 Staffordshire County Council - Highways**
- 6.5.1. Footpath between Red Rock Drive and Histons Drive –**an email from a resident dated 8th September 2017 regarding the state of the footpath was **received and considered.**
Resolved Cllr Marshall to report state of the footpath between Red Rock Drive and Histons Hill.
- 6.5.2. Footpaths along Wolverhampton Road –**an email from a resident dated 30th September 2017 regarding the state of the footpaths was **received and considered.**
 Cllr Ewart advised these is a similar issue on Church Lane.
 Cllr Marshall advised he has also been notified that there is an issue with the footpaths on Elliotts Lane too.
Resolved Cllr Marshall to report state of the footpaths along Wolverhampton Road, Church Road and Elliotts Lane.
- 6.5.3 A41 Newport Road/A464 Holyhead Road, Oaken -** notice of pending works on A41 Newport Road/A464 Holyhead Road, Oaken was **received and noted.**
- 6.6 Policy review –** Clerk attending the following training courses:
- i. **General Data Protection Briefing -** Tuesday 21st November 2017
 - ii. **Parish Summit – Elections update for Parishes –** Friday 26th January 2017
- Clerk advised both training courses are free of charge (FOC). Clerk requested that any FOC training can be reported in the Clerk's Report rather than bring it to Council if the deadline to book is before the next Council meeting.
Resolved Any FOC training can be reported in the Clerk's Report to Council before the booking deadline.

6 ACCOUNTS

- 7.1 **Resolved** that a report on Council Finances for year to 30th September 2017 be approved.
- 7.2 **Resolved** that the schedule of payments to 11th October 2017 be approved.
- 7.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet.
Matter of Report.
- 7.4 The Half Yearly Accounts and Budget Review for 2017/18 were **received and approved.**

8. COUNTY COUNCILLOR'S REPORT

A verbal report was received from Cllr Robert Marshall as County Councillor:

- Universal credit claimants down 45 so still at 1.1% which is below National 1.9% and well below West Midlands at 2.5%.
- 88% of schools in Staffordshire are now assessed as Good or Outstanding compared to the National figure is 88.9%.
- Infant mortality (before first birthday) 4.9 per 1000 is above National average of 3.9 (Cannock Chase is 6.3).
- 994 Looked After Children, of these 86 are UASC.
- Parking restrictions for Chapel Lane/Broadway have now passed all of the legal requirements and should go down in October as planned.
- £5m investment in potholes, 31,000 potholes repaired compared to 20,000 last year. Policy has also changed regarding lower category potholes, if a category 1 pothole is been repaired, Highways will now repair any lower category potholes nearby. Roads are the first priority to repair then footpaths.
- Children services are good.
- Parking near St Nicholas First School. Good turnout at public meeting on 19th September at the School. The Headmistress and Cllr Marshall were joined by the MP, a representative from Staffordshire Highways, the PSCO and a representative from the 'Walking Bus'.

Those present discussed the possibility of yellow lines been drawn on just the corners of road junction to prevent dangerous parking.

Cllr Marshall advised that a change to law on parking enforcement is been considered. It is currently been trialled that parking attendants would be able to book straightaway rather than wait the standard 5 minutes.

It was also considered that the Walking Bus will start from Codsall Village Hall car park, but the gates are locked until 8.30am. Cllr Marshall asked if the Parish Council could write and ask if the gates could be opened from 8am instead.

- Will be attending the Medium Term Financial Strategy Working Group meeting, where there will be an opportunity to question the Leader of the Councillor.

9. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

The minutes of C.V.H.M.C. meeting of the 15th May 2017 and 17th July 2017 were received and noted.

10. DISTRICT COUNCILLOR'S REPORT

A verbal report was received from Cllr Robert Marshall as District Councillor:

- Will be attending the Planning Committee meeting on Tuesday 17th October 2017, where the Change of Use application for 21 Birches Road will be discussed. Originally refused by County Highways due to issues with parking and the highway, but now Highways have changed to approval due to an amendment on the website. Cllr Marshall will oppose it, as he feels there is still issues with parking and the highway, but as County Highways have altered their recommendation, it will be harder for it to be refused.
- Financial position is good – pension reserve and actual reserve is up 3.8 million and 349,000 respectively.

11. Councillors and Clerks Written Report

The Clerk's written report was received and noted.

12. OTHER CORRESPONDENCE

12.1 Staffordshire Parish Councils Association – bulletins dated 7th, 14th & 28th September 2017 were received and noted.

12.2 Planning for the Right Homes in the Right Places - Policy Consultation from NALC – consultation dated 15th September 2017 was received and noted.

12.3 Codsall Parish Council Meetings Calendar – the calendar of Main and Planning meetings for 2018 was circulated to members. Matter of report.

13. HIGHWAY ISSUES

Resolved that members raise concerns with County Councillor Robert Marshall on Highways matters after the meeting.

NEXT MEETING

Wednesday 8th November 2017

(8.15pm Meeting Closed)

BANK RECONCILIATION as at 30th September 2017

		Balances
Lloyds Bank - Current a/c		114516.59
Lloyds Bank - Instant Savings a/c		143525.93
Nationwide- Business Savings		90000.00
Petty Cash		100.00
		348142.52
 Less Unpresented Cheques		
6871	40.00	
6879	89000.00	
6889	3000.00	
6888	2600.00	
6884	2235.60	
6883	2125.20	
6885	420.62	
6887	250.00	
6890	243.00	
6880	114.10	
6891	100.00	
6882	34.33	
6886	11.85	
6881	9.87	
	100184.57	100184.57
	Total	247957.95
Brought forward start of year		160638.42
Receipts for year		165065.20
Less payments for year		77745.67
		247957.95

PAYMENTS FOR APPROVAL ON 11th October 2017

<u>Cheque</u>	<u>Payable to</u>	<u>Details</u>	<u>Value</u>
-			-
DD	Intuit	Computer Programme	63.60
DD	Talk Talk (Opal)	Internet	22.31
DD	B.T	Telephone & Fax	114.56
DD	Total Gas & Power	Electricity	112.60
DD	Total Gas & Power	Gas	37.86
DD	Midshire Business	Photo Copier - Copy Charges	144.16
6878	CommuniCorp	Annual Subscription	12.00
6879	Nationwide Building Society	Deposit Cheque	89000.00
6880	Water Plus Limited	Land Maintenance - Allotments	114.10
6881	Water Plus Limited	Land Maintenance - Oaken Drive	9.87
6882	Water Plus Limited	Parish Office - Utilities	34.33
6883	Boningale Limited	Land Maintenance - Singing Lady Gardens Project	2125.20
6884	Fitzpatrick Woolmer Design & Publishing Ltd	Land Maintenance - Singing Lady Gardens Project - mural	2235.60
6885	BHIB Limited	Annual Playground Inspection	420.62
6886	Maxine Baker	Reinbursement - office equipment	11.85
6887	The Codsall Christmas Fair Group	Grant - S137 - Exp Order	250.00
6888	Codsall Village Hall & Playing Fields Charity Ltd	Grant - S137 Local Auth. Exp. Order	2600.00
6889	Codsall PCC (St Nicholas)	Grant - S137 Local Auth. Exp. Order	3000.00
6890	Codsall Community Grant	Civic Sunday Collection	243.00
6891	G H Dobson	Rents - Damage deposit refund	100.00
6892	Cash	Petty Cash	84.81
BACS	Maxine Baker	Reinbursement - leaving gift & Singing Lady Garden project	185.34
BACS	Nationwide Bldng Soc	Deposit Transfer	1000.00
BACS	Wages & Salaries	Wages & Salaries	4195.32
6893	Inland Revenue	Tax & N.I.	984.16
6894	Staffordshire County Council	Superannuation	855.79
Total			<u>107957.08</u>