

CODSALL PARISH COUNCIL

Minutes

Council Meeting held in the Parish Chambers,
Station Road, Codsall

on Wednesday 14th March 2018 at 7.00pm. following Planning

Four members of the public were present – PCSO Matt Tromans

Present: Parish & District Councillors: Mrs M Barrow (Chairman), J Michell;
Parish Councillors: Mrs V Chapman, B Holland, T Jeavons, S Jenkinson, I Kenyon,
Mrs A Morrison, D Walls and P Wright; **Parish & County Councillor** R Spencer

1. APOLOGIES

Apologies for absence were received and accepted from Councillors N Caine, Mrs K Ewart, N Loftus, and Mrs C Miller

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

Declaration of interest received from Cllr Holland – item 6.3 non-pecuniary interest and Cllr Jenkinson – item 6.4.

There were no written requests received for dispensation.

3. PUBLIC PARTICIPATION

None

4. MINUTES

Resolved that the Minutes of the meeting held on Wednesday 14th February 2018 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4 14th February to 14th March 2018

Burglary residential 3, Burglary business/commercial 2, Theft of Motor Vehicles 0, Theft from Motor Vehicles 1, Robbery 1, Violence against the person 3, Drugs 1, Criminal Damage 1, Theft other 3, ASB 6

[two members of the public arrived]

A Councillor asked the PCSO present how domestic abuse calls were dealt with by the Police. The PCSO advised that domestic abuse would be treated as a grade 1 priority, if there was threat to life or property.

Cllr Spencer said the figures represent a reduction in crime which should be applauded.

The PCSO advised that there are arrests being made.

Cllrs raised concerns regarding an increase to rural crime being committed, such as tractors being stolen and commercial property thefts. The PSCO advised that they are working cross border with West Mercia on this type of crime.

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

6.1 **Pavement Condition along Oaken Lanes** - resident's letter dated 14th February 2018 and photographs were received and considered.

Cllr Barrow advised the meeting that she had spoken to County Council's Local Highway Liaison Officer and was advised that County were doing the best they could, however, they need the weather to improve before the highway repair equipment can be used.

Cllr Spencer advised that following his recent election as County representative he also has had a brief update with the Local Highway Liaison Officer and can concur with Cllr Barrow that he was also advised that the Road Master should be operational at end of this month – plan is that highways will be working 24 hours to clear potholes.

He then went on to explain that for every pothole reported a risk assessment is required and, in some instances, a temporary repair this takes up resources, it is the same team who carries out temporary repairs who does the permanent road maintenance repairs. Once the two vehicles become operational we should see an improvement to the number of potholes in our roads.

6.2 **Preparing for the General Data Protection Regulation (GDPR)** - was **received and noted.**

[Cllr Holland took no part in the following discussion or decision]

6.3 **Codsall Wood Village Committee – Request for Signage– Village Map**

[Update to Agenda item 6.6, 14th February 2018]. –designs and costings as agreed at the meeting held on 12th April 2017 was upheld.

[S Jenkinson took no part in the following decision]

6.4 **Grant Request - Codsall PCC** – a grant request for any amount up to £2,500.00 was considered, as well as NALC's – Legal topic LO-18 - Financial Assistance to the Church.

Resolved to:

- refuse the grant application in line with Nalc's legal topic LO-18.
- Grants for church buildings would not be considered again, until further updated advice from NALC or SLCC has been received by the Council.

6.5 **New Enhanced Parish Council Survey** [update to Agenda items 6.15 13th

December 2017] – an updated new survey was received and considered.

Resolved that the Clerk reiterates the council' previous submission - that Codsall Parish Council cannot take on tasks until extra money is in place.

6.6 **Annual Subscription Renewal- Staffordshire Parish Council's Assoc** – annual subscription renewal cost of £704.00, (£704.00) was considered.

Resolved approval of the renewal of the annual subscription for 2018/19.

6.7 Let's Work Together – Safeguarding for Parishes – 19th March 2018 –
Agenda received. Councillors wishing to attend to advise the Clerk
Matter of report.

6.8 Code of Conduct Training - details received of sessions to be held:
Tuesday 5th June - 6.00 pm at Wombourne Parish Council Offices and
Tuesday 12th June – 6.00pm at Penkridge Parish Council offices.
Councillors wishing to attend to advise the Clerk.
Matter of report.

6.9 Localities Celebration Masterclass – details received for the 10th
Anniversary celebrations to be held on 26th April 2018.
Matter of report.

6.10 Hearing Loop – Parish Council Chambers – quotation differentiator
for supply and installation was received and considered.
Cllr Wright thought that the cost were quite high and wondered if
other priorities of the Council should be done first.
The Clerk and Cllr Spencer, gave clarification the Disability Act 2016
and the Equality Act 2010.
Following discussion on the various types of hearing loops and there
limitations, Cllr Barrow proposed approval to the supply and fit of a
hearing loop at a cost of £1,304.00; this was seconded – a vote was
taken. **For: 10; Abstention: 1**
Resolved approval of the supply and fit of a hearing loop at a cost of
£1,304.00.

7. ACCOUNTS

7.1 Resolved that a report on Council Finances for year to 28th February
2018 be approved.

7.2 Resolved that the schedule of payments to 14th March 2018 be
approved.

7.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet.
Matter of report.

8. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

The minutes of C.V.H.M.C. meeting of the 15th January 2018 was **received
and noted.**

Cllr Barrow advised the meeting that the Blood Donors Clinic would no longer
be holding any sessions at the Village Hall due to lack of numbers attending.
Cllr Barrow then advised Councillors that the Village Hall was starting a
regular Bingo, every Friday from 2-4pm. Cllr Barrow asked for volunteers to
help and advised that she would provide details for those Councillors who
wish to help. The Bingo is open to anyone and everyone who wishes to
come.

9. DISTRICT COUNCILLOR'S REPORT

A verbal written report from District Councillors was received.

- 1st wedding booked at SSDC.
- 21 Birches Road – appeal withdrawn by applicant. Cllr Chapman read
out to the meeting her letter that she had submitted to the
Inspectorate.

- Work Clubs continue to be busy – social media – 39 clients attend from Codsall & Bilbrook.
- Busy Civic duties – monies raised under the Chairman’s Charity for the first six months was given to the First Responders, the next six months donations will be given to Birmingham Heart & lung.
- Sunday 25th March, there will be a sponsored walk in honour of Robert Marshal (Deceased); the sponsored walk will be 12.4 miles, anyone wanting to take part or sponsor details can be found on District Council’s website.
- 21st April – Civic Annual Dinner.

Cllr Spencer wished to express the Parish Council’s huge thanks to Cllr Chapman regarding her letter to the Inspectorate.

10. Councillors and Clerks Written Report

A written report from the Clerk for February was **received and noted.**

11. OTHER CORRESPONDENCE

11.1 Parish Council’s Association Bulletins – bulletins were **received and noted.**

11.2 SSDC – Council News Round -Up – bulletins 55 & 56 were **received and noted.**

11.3 SCC – News updates – updates dated 16th and 23rd February were **received and noted.**

11.4 NALC – Funding & Grants Bulletin – bulletin dated January 2018 was **received and noted.**

12. HIGHWAY ISSUES

Cllr Spencer advised that shortly County Council would be undertaking gully clearances and some drain clearances within the District, he asked Cllrs to advise him of any hot spots requiring work.

Cllr Spencer then advised that he would be bringing a more comprehensive report to the council at a future meeting.

NEXT MEETING

Wednesday 11th April 2018

[8.16 meeting closed]

BANK RECONCILIATION as at 28th February 2018

	Balances
Lloyds Bank - Current a/c	19715.59
Lloyds Bank - Instant Savings a/c	58803.55
Nationwide- Business Savings	128000.00
Petty Cash	<u>100.00</u>
	206619.14
Less Unpresented Cheques	
6908	7.48
6925	4125.31
6926	1212.96
6932	15.00
	<u>5360.75</u>
	5360.75
	<u>Total</u>
	<u>201258.39</u>
Brought forward start of year	160638.42
Receipts for year	168362.82
Less payments for year	<u>127742.85</u>
	<u>201258.39</u>

PAYMENTS FOR APPROVAL ON 14th March 2018

<u>Cheque</u>	<u>Payable to</u>	<u>Details</u>	<u>Value</u>
DD	Intuit	Computer Programme	69.60
DD	Talk Talk (Opal)	Internet	23.31
6932	Staffordshire Playing Fields Assoc.	Annual membership	15.00
6933	Codsall VH & Playing Fields Comm.	Annual grant, half year 2nd payment	2600.00
6934	Maxine Baker	Parish office website and annual hosting fee	78.71
6935	Codsall Stone & Paving	Land maintenance, sundry	
6936	Inland Revenue	repaur items	30.22
	Staffordshire Country Council	Tax and NI	973.97
3937	Council	Superannuation	648.41
Debit	Cash - post office	Stamps, allotments	70.00
Dep	Cash - post office	Deposit 132	-5.04
Bacs	Wages & Salaries	Wages & Salaries	4311.23
		Chairmans allowance, musical	
Bacs	South Staffs Council	charity evening	30.00
	Royal Air Force Air Cadets		
Bacs	Cadets	Chairmans allowance	60.00
Total			<u>£8,905.41</u>