

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,

Station Road, Codsall

on Wednesday 13th June 2018 at 7.00pm. following Planning

Two members of the public were present

PRESENT: Parish & County Councillor: B Spencer (Chairman);

Parish Councillors: N Caine, Mrs V Chapman, B Holland, T Jeavons, S Jenkinson (late), Mrs C Millar, Mrs A Morrison, D Walls and P Wright; **Parish & District**

Councillors: Mrs M Barrow and J Michell

1. APOLOGIES

Apologies for absence were received and accepted from Councillors Mrs K Ewart, I Kenyon and N Loftus

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

None

3. PUBLIC PARTICIPATION

None

4. MINUTES

Resolved that the Minutes of the meeting held on Wednesday 9th May 2018 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4 Period - 7th May to 7th June 2018

Burglary residential 5, Burglary business/commercial 2, Theft of Motor Vehicles 0, Theft from Motor Vehicles 0, Robbery 0, Violence against the person 2, Drugs 0, Criminal Damage 1, Theft other 2, ASB 7

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

6.1 Oaken Drive Field – Car Park – to receive and consider recommendation report by the Council’s Car Park Committee.

In accordance to standing order V.2 iii the meeting resolved to move the item to the last order of business to be discussed in closed session due to confidential nature of the business to be discussed regarding commercial interests.

[7.16 Cllr Jenkinson arrived]

6.2 Notification by Members of Codsall Parish Council: Register of Members’ Acceptance of Gift(s)/Hospitality - notification for completion if applicable, was received and noted

6.3 Staffordshire Pension Fund Employer Focus Bulletin – May bulletin providing employers with an update on Fund’s Compliance with General Data Protection Regulation was received and noted

- 6.4 Birches First School picture judging** – a request from Birches First School for Councillors to judge pictures created by the school children in regard to parking issues along Birches Road was received and Councillors voted on a winner from each year group and an overall winner.

7. ACCOUNTS

- 7.1 Resolved** that a report on Council Finances for year 31st May to 2018 be approved.
- 7.2 Resolved** that the schedule of payments to 13th June 2018 be approved.
- 7.3** Confirmation by the Chairman of the authorisation of the Clerks time sheet.
Matter of report.

8. COUNTY COUNCILLOR'S REPORT

A written report from County Councillor Bob Spencer:

- The most recent County Council meeting was held on 26th May. This coincided with the final quarter returns for the financial year 2017/18. The meeting received an overview of the county council's performance and the progress against its three priority outcomes.
- In January 2018, the percentage of working age Job Seekers Allowance (JSA) claimants (including Universal Credit claimants) in Staffordshire continued to be below both the West Midlands and national averages. Staffordshire recorded the second lowest rate of all the West Midlands Strategic Authorities.
- In January 2018, 87.1% of all schools in Staffordshire were rated as 'Good or Outstanding' by Ofsted, which was similar to the national average (88.7%). Of the 380 Staffordshire Schools inspected, 281 were rated "good" and 50 were "outstanding".
- Average annual resident earnings in Staffordshire (£27,789 in 2017) had improved significantly in recent years and were now similar to the national average (£28,758). However, growth in wages between 2008 and 2017 had been slower in Staffordshire when compared with the national and regional averages.
- Overall life expectancy at birth is continuing to increase in Staffordshire. Data showed that men and women in Staffordshire lived on average for 80 years and 83 years respectively. There were variations across Staffordshire, for example, men and women living in the most deprived areas of Staffordshire lived eight years and seven years respectively less than those living in less deprived areas.
- In December 2017 there was an improvement in the number of delayed transfers of care in Staffordshire, with the NHS delays falling sharply and social care delays also improving. The total number of delayed days was close to the Better Care Fund trajectory for the month. However, provisional data for January 2018 showed that our delayed transfers of care had risen again, and at a faster rate than that nationally.
- In January 2018, there continues to be an increase in looked after children in Staffordshire, but it remains lower than the West Midlands average. In addition, children subject to a child protection plan in Staffordshire also remains below the national average.

In addition, the following issues were discussed.

Potholes

Our annual programme to tackle potholes is now well underway. The extra £5m investment is set to see a significant increase in weather related potholes fixed after a longer than usual winter. This year, as well as tackling potholes, some of the investment will be used to help prevent them occurring in the first place.

HS2

Although not an issue generally associate with South Staffordshire, there is a view that HS2 will have a significant impact on us all. Last month the county council was back before the HS2 Select Committee championing the county's cause on Phase 2a which will run through 33 miles of Staffordshire from Fradley to Crewe. In total, the council petitioned on around 60 items to mitigate the impact of the high-speed service and, while we may not be successful on every point we have succeeded in getting HS2 Limited, to agree to a number of measures including the lowering of the viaduct at King's Bromley, further mitigation should the proposed railhead at Stone go ahead and around £10 million pounds of permanent highways improvements. Of course, there is still much work to be done in ensuring that the voice of our communities continues to be heard.

Green Paper on Social Care

The Government is due to publish a long-awaited Green Paper on the funding of social care this summer. As you will appreciate the funding of social care is now the biggest pressure facing local government, with council's like ours now spending record amounts on care. Together with the County Councils Network we have been highlighting the need to find a long-term funding solution to both protect the care of the most vulnerable people and in turn also ease the pressure on the NHS.

Ironman 70.3 Staffordshire

Another date already in people's diaries is June 10, which is the day we will welcome Ironman back to the county. Starting with the swim in Chasewater, this year the competition will have a new finishing post here in Stafford Town Centre. This annual sporting event not only showcases Staffordshire around the world but also raises money for the local economy and for charity.

Staffordshire local Community Fund

County Councillors play a vital role in their communities - being local leaders, as advocates of the County Council and in making sure that the views of constituents influence priorities and services. The Staffordshire Local Community Fund is one of the most direct and flexible ways that County Councillors can respond to local needs.

The Fund provided each Staffordshire County Councillor £7,500 in 2017 - to spend on supporting community projects in their area.

For maximum community benefit, County Councillors are encouraged to support projects which contribute to one or more of the County Council's three priority outcomes which are:

- Be able to access more good jobs and feel the benefit of economic growth
- Be healthier and more independent
- Feel safer, happier and more supported in and by their community

Projects support in 2017/18

- The number of projects supported is 522
- The funding committed to projects £430,342
- Approximately £897,052 of match funding has been generated in 2017/18, against total project costs of £1,327,394

Of all the projects featured in the report there were none from Codsall or Bilbrook. I feel we need to give some thought to the way we can best use this funding and importantly showcase our villages.

Joint Governance of Police and Fire and Rescue Services in Staffordshire

The Home Secretary announced on 26 March 2018 that, after consideration of the Independent (CIPFA) assessment of the Police and Crime Commissioner's Business Case, she had approved the transfer to him of the Governance responsibility for the Fire and Rescue Service in Staffordshire. The 'Governance Model' is one of three options provided in legislation for the Commissioners involvement in the running of the Fire and Rescue Service. Under this Model the Commissioner becomes the Fire Authority as a separate legal entity.

9. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

The minutes of C.V.H.M.C. meeting of the 16th April 2018 was **received and noted.**

10. DISTRICT COUNCILLOR'S REPORT

A report from District Councillors was received:

- Role of the Planning Officer, now we have to legally supply within the next 5 years.
- SSDC's decision to bring grounds maintenance in house is a success as it is being done better

11. Councillors and Clerks Written Report

The Clerks written report for May was received and noted. **Matter of report.**

12. OTHER CORRESPONDENCE

- 12.1 Staffordshire Parish Councils Association** – bulletins dated 3rd, 17th, 24th and 31st May 2018 were **received and noted.**
- 12.2 SSDC – Council News Round-up** – issues 65, 66, 67, 68, 69 and 70 were **received and noted.**
- 12.3 Staffordshire County Council Updates and My Staffordshire News Letter** – May and June 2018 Newsletters were **received and noted.**
- 12.4 Rural Services Network** – weekly digest for June 2018 was **received and noted.**
- 12.5 Grant Request - Codsall PCC** – – a letter of thanks was **received and noted.**
- 12.6 Staffordshire Local Community Fund and Joint Governance of Police and Fire and Rescue Services in Staffordshire** – updates were **received and noted.**

13. HIGHWAY ISSUES

To raise any concerns with County Council Highways

NEXT MEETING

Wednesday 11th July 2018

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In pursuance of the powers contained in Section 1 of the above Act I move that the press and public be now excluded from the meeting on the grounds that the business about to be transacted is of a confidential nature and that publicity will be prejudicial to the public interest.

Confidential**6.1 Oaken Drive Field – Car Park** - a recommendation report by the Council's Car Park Committee was received and considered.

Councillor Holland advised the meeting that eleven tenders were received, with a number of the tenders coming within budget, and four being very competitive; overall it was a very competitive tender.

Tender documents requested two prices to be presented – one with Chestnut Trip Rail and the other with an alternative grass bund.

The Car Park Committee agreed to alternative of grass bund being their preference because it would have a more natural look, as well as lower, on-going, maintenance costs.

Using a Standard Industry Evaluation Matrix, Tenders were evaluated by the Parish Council's Architect based on an evaluation of 80% price and 20% quality.

The Evaluation matrix was discussed in detail by the Car Park Committee.

Bidder 5 was ranked the highest - awarded on price and quality of the presented documentation.

Councillor Holland proposed approval of the following recommendations made by the Car Park Committee:

- Acceptance of grass bund in lieu of trip rail
- Acceptance of tender Bidder no 5 at a cost of £82,331.38
- Appointment of the approved contractor (Bidder No 5) – subject to a pre-contract meeting and submission of documents such as method statements
- Permission for the Clerk to arrange and attend a pre-contract meeting with the approved contractor, (Bidder no 5)
- Permission for the Clerk and the Chairman of the Parish Council to enter into a JCT Minor Works contract 2016 or similar, on behalf of the Council
- Permission for the Clerk to apply for the release of planning conditions: 3,4,5,6,7,8,9 and 10
- Permission for the Clerk to apply for a change in permission for grass bund in lieu of trip rail.

Following the lifting of pre - construction conditions by SSDC approval of:

- Permission for the Clerk to arrange the removal of marked trees
- Permission for commencement of the construction of the Car Park.

Councillor Holland's proposal was seconded by Councillor Walls, a vote was taken:

For: 11; Against: 1 (Cllr Millar [Cllr Millar wished her name to recorded])

Cllr Barrow thanked Cllr Brian Holland and Councillors on the carpark Committee for their endurance.

[Meeting closed 8.08pm]

**BANK RECONCILIATION as at 31st May
2018**

		Balances	
Lloyds Bank - Current a/c		9509.20	
Lloyds Bank - Instant Savings a/c		114936.21	
Nationwide- Business Savings		128273.40	
Petty Cash		100.00	
		<u>252818.81</u>	
Less Unpresented Cheques			
	6953	1241.51	
		<u>1241.51</u>	1241.51
		Total	<u><u>251577.30</u></u>
Brought forward start of year		187588.29	
Receipts for year		86478.31	
Less payments for year		22489.30	
		<u>251577.30</u>	<u><u>251577.30</u></u>

PAYMENTS FOR APPROVAL ON 13th June 2018

<u>Cheque</u>	<u>Payable to</u>	<u>Details</u>	<u>Value</u>
DD	Intuit	Computer Programme	69.60
DD	Talk Talk (Opal)	Internet	23.31
	ACT Tree & Garden		
6952	Services	Land Maintenance - Moatbrook	105.00
6953	South Staffordshire Council	Land Maintenance - Grass cutting	1241.51
6954	Inland Revenue	Tax and NI	1235.22
6955	Staffordshire County Council	Superannuation	1030.33
BP	Trust Technology	Professional fees - Mitigation report	95.00
BP	BHIB Ltd	Insurance Brokers - annual ins.	4272.95
CP	Petty Cash	Petty Cash	90.00
DEP	Petty Cash	Petty Cash	-1.33
Bacs	Wages & Salaries	Wages & Salaries	5186.54
		Total	<u>£13,348.13</u>