

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,

Station Road, Codsall

on Wednesday 13th July 2016 at 7.00pm. following Planning

Five members of the public were present.

PRESENT: Parish Councillors B Holland (Chairman), N Caine, Mrs V Chapman (Late), T Jeavons, I Kenyon, S Jenkinson, P Wright; **Parish & District Councillors** Mrs M Barrow, J Michell; **Parish & County Councillor** R Marshall

1. APOLOGIES

Apologies for absence were received and accepted from Councillors Mrs K Ewart, Mrs A Morrison, N Loftus, and B Spencer. Councillor Mrs V Chapman would arrive late.

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declaration of interest or written requests for dispensation received.

3. PUBLIC PARTICIPATION

A member of the public asked how residents would know when Parish Committee Meetings were being held.

The Chairman advised that a committee meeting notice would be displayed on the Parish Council's noticeboards and on the Parish Council's website a week prior to the committee meeting taking place.

4. MINUTES

Resolved that the Minutes of the Main meeting held on 8th June 2016 be approved and signed as a true record.

Resolved that the Minutes of the Personnel Committee meeting held on 8th June 2016 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4

28 days up to 30.06.2016: burglary dwellings 2, burglary other 1, criminal damage (excluding arson) 13, less serious violent crime with injury 6, other serious sexual offences 1, rape 1, other theft 10, other violence against the person 9, public order 4, theft of motor vehicles 1, theft from motor vehicles 3, vehicle interference 1, ASB 35.

In the 12 month period crime figures in the area has gone up, but ASB figures has gone down.

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

- 6.1 South Staffordshire SNP – Crime figures** – to receive and give consideration to a presentation from Councillor Spencer. Chairman Cllr Holland advised that Cllr Spencer is unable to give the presentation this evening as he has been delayed on his way back from London - he sends his apologies. The agenda item however will be brought back to a future meeting of the Council.
- 6.2 Fly-tipping** – information compiled by Councillor Wright was received. Cllr Wright advised the meeting that in his view the issue of fly-tipping is not that bad in Codsall when compared to other areas, however it is still a problem. Cllr Wright gave examples such as in Whitehouse Lane where he has seen kitchen rubbish dumped.

Cllr Wright then went onto say that he is aware that Codsall's MP Gavin Williamson has brought up this issue many times and has suggested many solutions to the problem, such as harsher fines and installing CCTV cameras in problem areas. Cllr Wright however believes that this may not be the best way to solving the issue.

Cllr Wright suggested that the issue should not be dealt with by just punishing people or trying to catch them in the act, but also understanding the main reasons why residents are fly-tipping in the first place so that they can be actively discouraged from doing so.

Cllr Wright presented Cllrs with his research carried out on this topic.

Following a lengthy discussion the meeting **resolved** that the clerk:

- i. Creates reporting hotspots on the Parish Council noticeboards and on the Parish Council's website.
- ii. Writes to District Council to request details on their policy of dealing with rubbish dumped on private land and the yearly cost to the council in dealing with fly-tipping.
- ii. Writes to County Council to establish if the council would consider accepting waste from Small Businesses

- 6.3 Recycling Banks/PODS** - an email from South Staffordshire Council's Environmental Services Manager, dated 5th July 2016 regarding the removal of recycling banks and pods with the exception of the clothing banks which will remain, was received and considered. **Resolved** that the Clerk writes to South Staffordshire District Council to raise councillors concerns that the removal of the PODS could create more incidents of fly-tipping and that if this is the case would District Council re view their policy.
- 6.4 Parking along Chapel Lane/Broadway** - an email from Staffordshire Partnership Manager regarding parking issues on Chapel Lane and Broadway and advising that it is the intention that advisory notices would be issued in the short term to offenders was **received and noted**.

Councillor Marshall advised that he has received letters of thanks from residents of Fairfield Estate following the introduction of the parking restrictions. However he is aware that this has pushed vehicles onto Chapel Lane and the Broadway. Councillor Marshall then said that it could mean that parking restrictions may have to be put onto Chapel lane and the Broadway; the process would start by him conducting an unofficial consultation. Cllr Marshall is confident that this time around the process would be speedier.

- 6.5 Christmas Around the Tree 2016 - Lighting** – consideration was given to:
- 6.5.1** A quotation for the testing, installation, removal and storage of the Christmas Lights at a cost of £5,400.00 (£5,400.00 last year). **Resolved approval.**
- 6.5.2** Replacement of Lamp Column Sockets and Timers in order to meet current regulation specifications at a cost of £234.00 per column £1,170.00 in total. **Resolved approval.**
- 6.6 Perton Parish Council – Safety of alternative walking route along Heath House Lane** – letter from Perton Parish Council dated 16th June 2016 was received and considered. **Resolved** that the Clerk writes to the Chief Executive of County Council to raise concerns regarding issues along Heath House Lane.
- 6.7 NHT Visit – 8th & 9th August 2016** –possible works for the NHT to carry out in accordance to the Details of Works was considered. **Resolved** that councillors would advise the Clerk before the deadline of appropriate works to be undertaken.
- 6.8 Residents Letter** regarding shop signage within the village centre was **received and noted.**
- 6.9 Sunday Food Fair – Codsall Village Centre -**
- 6.9.1 Residents Enquiry Submission** – dated 3rd July 2016 regarding the Sunday Food Fair was received and consideration given. Cllr Barrow advised that an Enforcement Officer had attended the latest event and advised that there may be matters to be addressed before a further license is issued. Councillors commented that the event does benefit a number of businesses in the village but acknowledged the disruption to some residents. Councillors said that there is a need to get the balance right for traders and residents and compliance with the License agreement. **Resolved** that the Clerk writes to South Staffordshire Licensing Department to request that the Parish Council is consulted with when/if a new license is applied for, to try to ensure that representation of residents views can be made.
- 6.9.2 Correspondence received** from Rt. Hon. Gavin Williamson regarding the Sunday Food Fair, Codsall was **received and noted.**

- 6.10 **Residents letter** dated 28th June 2016 was **received and noted**.
- 6.11 **Annual Subscription – Clerks & Councils Direct** – renewal of subscription cost of £12.00 was **approved**.
- 6.12 **SPACE** - correspondence was **received and noted**.
- 6.13 **Public Sector Show North 2016** – invitation to attend the show on 22nd November 2016 was **received and noted**. Councillors wishing to attend to advise the Clerk.

7. ACCOUNTS

- 7.1 **Resolved** that a report on Council Finances for year to 30th June 2016 be approved.
- 7.2 **Resolved** that the Schedule of Payments to 13th July 2016 be approved.
- 7.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet. **Matter of report**.
- 7.4 **1st Quarter Budget 2016/17 Review**; Clerks report; Income and Expenditure Account and Balance Sheet up to 30th June 2016 were received. **Resolved acceptance of the presented reports**.
- 7.5 **Bank Account – Additional Savings Fixed Term Deposit** - the Clerks report on transferring some funds into a new higher interest bank account to meet the FSA protection limit was received and considered. **Resolved** that the Clerk organises the opening of an additional Savings Fixed Term Deposit Account in accordance to the Councils Financial Regulations.
- 7.6 **Staffordshire Pension Fund** – correspondence received on Formal Valuation was **received and noted**.

8. COUNTY COUNCILLOR'S REPORT

A verbal report from County Councillor Robert Marshall:

- County Council has a big financial problem with the Better Care Fund - a £15 million shortfall from CCGS.
- Volunteering is up; in 2016, 8355 volunteers compared to 2014, 5279 volunteers.
- SCVYS events are also up 2016, 27,175 compared with 2014, 19,248.
- PCC Mathew Ellis questions September 5th, if any Councillors wish to raise questions they need to be submitted to Cllr Marshall by Friday 16th July.
- Fire Authority: accidental fires are up, death/injuries caused by fires lowest ever, business fires down, injuries at work within the Fire Brigade up slightly and Brigade sickness up.

9. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

There were no minutes of C.V.H.M.C. meeting received.

10. DISTRICT COUNCILLOR'S REPORT

The following verbal reports from District Councillors were given:

- Council Plan 2012/2016 – Final Outturn Results; met target of 35% of new homes built are affordable, 2.3 million tourists in the year – target 19 million, at least 99.9% of the greenbelt protected – target 99%, 92% of residents feel safe – target 90%, 53% recycling achieved – target 50%, 76% of residents feel District Council provides a good service – target 75%, 96% would recommend South Staffordshire as a good place to live – target 52%.
- South Staffordshire has the 4th lowest council tax in England.
- Review of School Crossing Patrols (SCP) - request for affected schools and the communities to directly fund a SCP.
- Work Club & Citizens Advise Bureau (CAB) a 3 month pilot trial to work together as many of the issues are connected and overlap. If it works then this will save money for CAB and those that provide CAB with grant funding. We are undertaking the training of volunteers in working with vulnerable adults.

11. OTHER CORRESPONDENCE

- 11.1 Staffordshire Parish Councils Association** –bulletins dated 9th, 16th, 23rd and 30th June 2016 were **received and noted.**
- 11.2 Lets Work Together South Staffordshire** –details of the training event taking place on 15th July. Details previously circulated to councillors was **noted.**
- 11.3 Acre** – correspondence was **received and noted.**
- 11.4 Severn Trent** - correspondence relating to changes to the organisation and the formation of a new company – Water Plus was **received and noted.**
- 11.5 Exercise of Electors Rights** - a resident's email dated 16th June 2016 was **received and noted.**

12. HIGHWAY ISSUES

Councillor Robert Marshall advised that he has organised a demonstration of three types of instant pot hole repair to be held on Wednesday 20th July at 10.30am; Councillors to meet on Codsall Village Hall's car park. Councillors to notify Councillor Marshall of any potholes that are a walkable distance from the Village Hall - for demonstration purposes.

NEXT MEETING

14th September 2016

BANK RECONCILIATION as at 30th June 2016

	Balances
Lloyds Bank - Current a/c	8542.86
Lloyds Bank - Instant Savings a/c	166074.28
Lloyds Bank - Fixed Term Deposit a/c	0.00
Petty Cash	<u>50.00</u>
	174667.14
 Less Unpresented Cheques	
6695	24.75
6702	200.00
6707	1053.44
6713	160.00
6714	55.00
	<u>1493.19</u>
	1493.19
	<u>Total</u>
	<u>173173.95</u>
Brought forward start of year	130793.57
Receipts for year	79071.41
Less payments for year	<u>36691.03</u>
	<u>173173.95</u>

PAYMENTS FOR APPROVAL ON 13th July 2016			
Cheque	Payable to	Details	Value
DD	Intuit	Computer Programme	63.60
DD	Talk Talk (Opal)	Internet	20.31
DD	B.T	Telephone & Fax	111.51
DD	Total Gas & Power	Parish Office - Electricity	152.03
DD	Total Gas & Power	Parish Office - Gas	259.68
DD	Midshire	Photocopy Copying Charges	232.51
6709	South Staffordshire Council	Land Maintenance- Grass & Hedge Cutting	1116.72
6710	Wolverhampton Tree Services	Land Maintenance- Emergency Tree Works - Oaken Field	276.00
6711	Simon Jones	Civic Sunday - Reception - Balance	340.00
6712	Petty Cash	Petty Cash	47.14
6713	Codsall Flowers	Civic Sunday Flowers & Wreath	160.00
6714	Staffordshire Parish Councils Assoc	Councillor Training	55.00
6715	Midland Roadstone	Stone - Allotment Paths	697.58
6716	A.C.K Tree & Garden Services	Moatbrook - Pathway 3rd cut	100.00
6717	Severn Trent Water	Parish Office- Utilities, Water	76.39
6718	Espo	Stationery - Photocopying Paper	46.80
BACS	Wages & Salaries	Wages & Salaries	3818.13
6719	Inland Revenue	Tax & N.I	1189.75
6720	Staffordshire County Council	Superannuation	628.16
		Total	9391.31