

**CODSALL PARISH COUNCIL  
MINUTES**

**Planning Meeting held in the Parish Council Chamber,  
Station Road, Codsall on Wednesday 24th January at 7.00 PM.**

One member of the public present.

**PRESENT: Parish & District Councillors:** Mrs M Barrow (Chairman), J Michell;  
**Parish Councillors:** N Caine, Mrs V Chapman, Mrs K Ewart, B Holland, T Jeavons,  
S Jenkinson, I Kenyon, Mrs C Millar, Mrs A Morris, B Spencer and P Wright

**1. APOLOGIES**

Apologies for absence was received and accepted from Councillor N Loftus

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Declarations of interest a non pecuniary interest received from Councillors Barrow, Holland, Jenkinson, Keyon and Chapman – item 7.3 as members of Codsall Community Group. There were no written requests for dispensation.

**3. MINUTES**

**Resolved** that the Minutes of the Planning Meeting held on the 10<sup>th</sup> January 2018 be approved and signed as a true record.

**4. PUBLIC PARTICIPATION**

None

**5. PLANNING DECISIONS**

The following Planning Decisions from South Staffordshire Council were **received and noted:**

**17/00898/TEL**            The installation of a 16m high slim line lattice mast with 6 no. antennas (overall height of installation is 19m), a single 0.3m transmission dish, 3 no. ground based equipment cabinets and minor ancillary works including a fenced compound  
(Update to letter received Minutes 10<sup>th</sup> May 2017 – item 10.7)  
Telephone Exchange, Histons Hill, Codsall  
**Approved**

**17/01055/FUL**            Single storey rear and side extension  
17 Suckling Green Lane, Codsall  
**Approved**

**17/01070/FUL**            Demolish existing garage and construct new side and rear extension. To provide additional kitchen space, with shower room, bedroom and utility  
4 Suckling Green Lane, Codsall  
**Approved**

## 6. PLANNING APPLICATIONS

**Resolved** that the following recommendations be made to South Staffordshire Council:

- |                     |   |
|---------------------|---|
| <b>18/00006/FUL</b> | Two storey rear extension<br>Eastholme, Wood Road, Codsall Wood<br><b>Approval</b>                          |
| <b>18/00032/ADV</b> | Two fascia signs and one projecting sign<br>HSBC Bank Plc, 72 Wolverhampton Rod, Codsall<br><b>Approval</b> |

## 7. OTHER CORRESPONDENCE

**7.1** A recommendation from the Finance Committee on Codsall Parish Council's Budget/Precept requirement for 2018/19 was received. Councillor Caine proposed acceptance of the recommendations for the Budget/Precept requirement made by the Finance Committee, this was seconded by Councillor Chapman, a vote was taken:

For 11; against 1; abstention 1

**Resolved** Precept request £162,913.14 a 2% CPI increase to last year.

**7.2 Oaken Drive Field – Car Park-** The Minutes of the Car Park Committee meeting of 15<sup>th</sup> January 2018 was received and consideration for approval of the recommendations made by the Car Park Committee was given.

### **Resolved:**

- Opening hours 6.30 -20.00
- The Clerk to compile a list of willing volunteers, however a fall-back position of employing a local person on minimum wage of £7.50 – (£7.83 from April 1<sup>st</sup>) for 1-hour day.
- Restrictive use or resident use – would leave open for the first three months carry out surveys and after three months review whether a permit system should be introduced.
- A legal retainer is taken out with SSDC in order to look into and draft appropriate by-laws – the meeting suggested to include: vehicles parked at owner's own risk; parking only in designated parking bays; no ball games or skateboarding; no fly tipping; any additional by-laws that the legal team feel would be appropriate;
- The Clerk to look in to the number of disabled parking bays that should be provided.
- Notification of emergency contact number - a dedicated mobile with number is used for this purpose
- The Clerk to investigate the most feasible option for enforcement such as linking in with the Co-op, own staff or use the local authorities Parking Enforcement Officers
- To appoint the architect of the car park to deal with the tendering process
- To update the Mitigation report for endangered species

A vote was taken for 12; abstentions 1

[Councillors Barrow, Holland, Jenkinson, Keyon and Chapman left the meeting during the following discussion. Vice Chairman Councillor Spencer took the Chair for the discussion]

**7.3 Codsall Community Group** –a letter dated 8<sup>th</sup> January 2018 was received and considered.

**Resolved**

- Agreement to the use of land at Codsall Playing Fields for the purpose of constructing a MUGA and accommodation works
- Agreement to formally place the contract and subsequently make contract payments following. Codsall Community Group will undertake to transfer all monies required to complete the works from their account into the Parish Councils account before the order for the contract is placed.
- Agreement to take ownership of the MUGA for future maintenance purposes. Initially the MUGA will be subject to the usual contractual warranty and defects liability arrangement for 12 months after which it is suggested that a contribution to a repairs and renewal fund of £500 annually would be appropriate.

[Councillors Barrow, Holland, Jenkinson, Keyon and Chapman returned to the Chamber. Councillor Barrow took position back as Chairman]

**8. DATE OF NEXT MEETING**  
**Wednesday 14<sup>th</sup> February 2018**