

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,
Station Road, Codsall

on Wednesday 8th June 2016 at 7.00pm. Following Planning

Four Members of the public were present.

Present: Parish Councillors: B Holland (Chairman), N Caine, Mrs V Chapman, S Jenkinson, T Jeavons, I Kenyon, Mrs C Millar, Mrs A Morrison and P Wright; **Parish & District Councillors:** Mrs M Barrow and J K Michell.

1. APOLOGIES

Apologies for absence were received and accepted from Cllrs R J Marshall, B Spencer, Mrs K Ewart and N Loftus.

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

Cllr Jeavons declared a non-pecuniary interest in item 6.4.
No written requests received for dispensation.

3. PUBLIC PARTICIPATION

A Member of the Public asked if the Parish Council would do as Pattingham Parish Council does and discuss all matters in public without closed sessions; the member of the public then went onto say that Cllrs should lead by example and enter the Fun Run.

The Chairman advised the member of the public that the Parish Council will do as the council has always done and adhere to guidelines provided by the Information Commissioners Office on Exemptions under 12A of the Local Government Act 1972 on what matters which should be discussed in public and those that should be undertaken in closed session; if the Parish Council failed to adhere to the guidelines and breached the Data Protection Act 1998 the Parish Council could be fined.

4. MINUTES

Resolved that the Minutes of the A.G.M meeting held on 11th May 2016 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4

28 days up to 30.05.2016: burglary other 4, criminal damage (excluding arson) 1, less serious violent crime with injury 1, other offences 2, other serious sexual offences 3, other theft 8, other violence against the person 10, public order 3, theft of motor vehicles 2, vehicle interference 1, ASB 19.

In the 12 month period crime figures in the area has gone down.

Matter of report.

5.2 **South Staffordshire Neighbourhood Watch** – May Newsletter from Staffordshire Police was **received and noted.**

6. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

6.1 Election 2015 recharge – update to minute item 6.1.1 – 13th April 2016.

A letter from Mr S Winterflood, Chief Executive of SSC, dated 11th May 2016 was received and considered. Cllr Wright and Chapman said that we should write to the M.P to request a meeting with the P.C to be held at a future main meeting. Cllr Holland said that we should reinforce our original request that District Council looks at the Chester's way of recharging elections.

Resolved that the Clerk:

- i. Invites the M.P. to a meeting of the Parish Council during summer recess to discuss Election Recharges.
- ii. Writes to Mr Winterflood regarding the Chester policy on recharging

6.2 Village Car Parking – update to minute item 6.4 - 13th April 2016.

A letter from Mr S Winterflood, Chief executive of SSC, dated 18th May 2016 was **received and noted**.

6.3 Wheel Field

6.3.1 Day Concert – update to minute item 10.5 - 11th May 2016.

Emails dated 12th May 2016 from Michael Pearce Licensing Officer at SSC and the Clerk were **received and noted**.

The emails indicated that it was very unlikely that the event could go ahead in 2016.

Cllr Chapman wished it to be recorded that she has reservations regarding the event.

6.3.2 Annual Fair – Wheel Field – update from minute item 6.1.1(ii) - 9th March 2016.

A site inspection report from the Clerk following the visit of the Annual Fair was **received and noted**. The Report outlined that no damage had been caused by the Fairs visit other than light surface damage to small sections of the grass.

6.4 Oaken Drive Field – replacement of barbed wire fence surrounding the corral on Oaken Drive Field was considered. **Resolved** that the matter be delegated to the Open Spaces Committee.

6.5 Number 4 bus service – various emails were **received and noted**. Councillors agreed for it to be a **matter of report**.

6.6 Resident's letter of praise and details of a cheque donation of £60.00 towards upkeep of public gardens/planters/hanging baskets was **received and noted**. **Resolved** that the Council's thanks be recorded.

6.7 Parish Chambers – a Cllrs request for blinds to be installed within the Parish Chambers was considered. **Resolved** that the need appeared not great enough at present to warrant the installation of blinds.

6.8 Alleyway alongside the Bull and Lloyds Bank –a Cllrs request for the Parish Council to make a formal written request to SSC for consideration to renaming the alleyway by Lloyds Banks its former name of Claypit Lane was considered. Following historical information provided by Cllr Caine the meeting **resolved** that the Clerk writes a letter of confirmation to South Staffordshire Council’s planning department that the Parish Council would have no objection and would support the renaming of the alleyway - Claypit Lane.

7. ACCOUNTS

7.1 Resolved that a report on Council Finances for year to 31st May 2016 be approved.

7.2 Resolved that the schedule of payments to 8th June 2016 be approved.

7.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet.
Matter of report

8. COUNTY COUNCILLOR'S REPORT

In the absence of County Councillor Robert Marshall no written report was received.

9. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

The minutes of C.V.H.M.C. meeting of 18th April 2016 were **received and noted**.

10. DISTRICT COUNCILLOR'S REPORT

There were no reports this evening from District Councillors.

11. OTHER CORRESPONDENCE

11.1 Staffordshire Parish Councils Association - bulletins dated 28th April, 5th, 12th, 19th & 26th May and 2nd June were **received and noted**.

11.2 Entrust - details of affordable holidays for families caring for a disabled child or young person, or disabled adults with their friends, families and carers was **received and noted**

11.3 Staffordshire County Council – Public Rights of Way Guide

A copy can be obtained on request or a copy can be viewed within the Parish Council Chambers. **Matter of report**.

11.4 House of Commons – Briefing Paper 9th May 2016 – Fly-tipping – the illegal dumping of waste.

A copy can be obtained on request or a copy can be viewed within the Parish Council Chambers. **Matter of report**.

Cllrs raised a concern regarding the adequacy of the local Recycling Centre at Bilbrook and questioned whether it is adequate for residents who are elderly and or disabled. Cllrs felt there to be little onsite support now and the ramps up to the skips can prove difficult. Councillors in their view also felt that the centre to be inadequate for the storage of materials such as mattresses and tyres.

Resolved that the Clerk writes to County Council to express Cllrs concerns on the apparent lack of support for the elderly and disabled at the Recycle Centre at Bilbrook and the inadequacies of the site for the storage of materials; to copy in South Staffordshire Council.

- 11.5 RNIB – Technology Support Squad** – details regarding volunteering to support people with sight loss to get online was **received and noted.**

12. HIGHWAY ISSUES

Resolved to pass any highway concerns to the clerk in Cllr Marshals absence.

[7.52 Meeting Closed]

NEXT MEETING

13th July 2016

BANK RECONCILIATION as at 31st May 2016

	Balances
Lloyds Bank - Current a/c	20746.00
Lloyds Bank - Instant Savings a/c	166036.88
Lloyds Bank - Fixed Term Deposit a/c	0.00
Petty Cash	50.00
	<u>186832.88</u>
Less Unpresented Cheques	
6688	187.00
6694	491.79
6700	100
6695	24.75
6706	276
6702	200.00
6705	160.00
6704	100.00
6703	25.00
	<u>1564.54</u>
	1564.54
	<u>Total</u>
	<u>185268.34</u>
Brought forward start of year	130793.57
Receipts for year	79034.01
Less payments for year	24559.24
	<u>185268.34</u>

PAYMENTS FOR APPROVAL ON 8th June 2016

<u>Cheque</u>	<u>Payable to</u>	<u>Details</u>	<u>Value</u>
DD	Intuit	Computer Programme	63.60
DD	Talk Talk (Opal)	Internet	20.31
BACS	AON	Codsall Parish Council Insurance	4641.85
6695	Maxine Baker	Reimbursement-stamps	24.75
6696	Petty Cash	Petty Cash	48.91
6697	Simon Jones	Civic Sunday-reception	800.00
22	Deposit	Civic Sunday Reception	-120.00
	A.C.K Tree & Garden		
6698	Svcs	Moatbrook - 1st pathway cut	100.00
6699	Lawnmower Hospital	Hedge Cutters sharpened	10.00
		S137 - Community Events- Grants & Donations	
6700	Codsall PCC	- Big Birthday Bash	100.00
6701	Cash	Civic Sunday Reception - Drinks	350.00
22	Deposit	Civic Sunday Reception - Drinks	-123.00
	1st Bilbrook & Codsall	S137 - Community Events- Grants & Donations	
6702	Scouts	- Carnival	200.00
	Community Council Of		
6703	Staffordshire	Annual Membership	25.00
6704	N Gas	Parish Office - Boiler Repair	160.00
	A.C.K Tree & Garden		
6705	Svcs	Moatbrook - 2nd pathway cut	100.00
6706	Majestic Wine	Glass Hire - Deposit	276.00
6706	Majestic Wine	Glass Hire - Deposit returned	-276.00
Bacs	Wages & Salaries	Wages & Salaries	3366.80
6707	Inland Revenue	Tax & N.I.	754.20
	Staffordshire County		
6708	Council	Superannuation	1053.44
Total			11575.86