

CODSALL PARISH COUNCIL

MINUTES

Council Meeting held in the Parish Chambers,

Station Road, Codsall

on Wednesday 12th October 2016 at 7.00pm following Planning

Two members of the public were present.

PRESENT: Parish Councillors B Holland (Chairman), N Caine, T Jeavons, S Jenkinson (late), I Kenyon, Mrs C Millar, Mrs A Morrison, B Spencer, P Wright, **Parish & District Councillors** Mrs M Barrow, J Michell, **Parish & County Councillor** R Marshall

1. APOLOGIES

Apologies for absence were received and accepted from Cllrs Ewart & Chapman. Cllr Jenkinson would arrive late.

2. DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declaration of interest or written requests received for dispensation.

3. PUBLIC PARTICIPATION

None

4. MINUTES

Resolved that the Minutes of the Main meeting held on 14th September 2016 be approved and signed as a true record.

5. POLICE REPORT

5.1 Crime and anti-social behaviour figures for Locality 4

28 days up to 26.09.2016: burglary other 1, criminal damage (excluding arson) 3, less serious violent crime with injury 3, other sexual offences 1, other theft 7, other violence against the person 8, public order 3, theft of motor vehicles 3, ASB 24.

In the 12 month period crime figures in the area has gone up, but ASB figures has gone down.

Councillor Spencer advised the meeting that Staffordshire Police will have to make improvements to the way that crime figures are reported.

Councillor Kenyon updated the meeting on the recent distraction thefts and advised that a person has been arrested and prosecuted.

6. CHAIRMANS REPORT

The Chairman, Councillor Holland advised the meeting that he had recently had an enjoyable time at Wheaton Aston's Civic Sunday where he represented the Parish Council. As Chairman he has also been invited and will be attending District Council's Act of Remembrance on the 11th November. The Chairman then requested Councillors to attend the Act of

Remembrance at Codsall's War Memorial on Remembrance Sunday 13th November.

Details were provided to all councillors by memo from the Clerk.

7. URGENT CORRESPONDENCE AND DISCUSSION TOPICS

7.1 Carols Around the Tree/Christmas Fair

7.1.1 a quotation of £425.00 + VAT (£425.00 last 2 years) for the supply, installation and removal of the Christmas tree was considered. **Resolved approval.**

7.1.2 a quotation of £169.00 (£160.00 for the last 6 years) for the hire and operation of sound equipment for the Carols Around the Tree was considered. **Resolved approval.**

7.1.3 a request from Codsall Christmas Fair Group seeking permission for the use of Parish Council owned land at Bakers Way/Wood Road for the setting up of Fair Ground rides by George Dobson for the evening of the Carols Around the Tree and Christmas Fair was considered. **Resolved approval** subject to residents of Bakers Way being notified.

7.2 **Business Plan Committee** –a recommendation by the Business Plan Committee for the Parish Council to conduct a survey of local businesses by distributing the business questionnaire compiled by the Business Plan Committee was received and considered. **Resolved approval** for the Business Plan Committee to circulate the Business Plan Questionnaire for completion to Business Premises within Codsall.

7.3 Open Spaces

7.3.1 **Singing Lady Gardens** - recommendations made by the Open Spaces Committee for improvements to the Singing Lady Gardens was considered.

Resolved approval for:

- i. a joint community venture for construction of a community/peace garden to include a mural, and to approach Mrs J Walls, Judy Davies Chairman of Codsall & Bilbrook History Society, the Arts Festival, Codsall Community High School and any other appropriate organisations to seek their assistance/involvement in the initiative.
- ii. permission for Codsall Community Group to clear the area of undergrowth at the singing Lady Gardens for planting.
- iii. Parish Council to hire a skip at a cost of £160.00 +VAT for use in the removal of vegetation and earth.

7.3.2 Village Hall Play Area and Playing Fields –

- i. a report from the Clerk outlining that emergency repairs at a cost of £385.00 have been undertaken to repair a split and rectify subsidence to part of the soft play surface by the multi-use frame equipment was **received and noted.**
- ii. Consideration of a quotation of £1,155.00 to repair shrinkage to the soft play surface around the perimeter of the multi-use frame equipment. **Resolved approval.**
- iii. Councillors were advised by the Clerk that one of the new picnic benches located on the Village Hall Playing Fields had been vandalised, repairs have been undertaken by the Works Forman and the incident reported to the police. **Matter of Report.**

- 7.4 Parking in Codsall Village Centre** –an email dated 4th October from a local resident and the Clerks response was **received and noted.**
- 7.5 Affordable Housing need in Parish of Codsall** –an email dated 27th September received from South Staffordshire Housing Association (SSHA) and South Staffordshire Council (SSC), requesting that the Parish Council gives consideration to inviting SSHA & SSC to a future meeting of the Parish Council to discuss the Parish Council's involvement/undertaking of a Housing Needs Survey for Codsall Parish. **Resolved** that South Staffordshire Housing Association and South Staffordshire Council are invited to the Planning meeting of 26th October 2016.
- 7.6 Donation request** from a newly founded local group - 4th Codsall Ranges, seeking a donation towards set up costs was received and considered. **Resolved** that the Clerk writes to request that the group completes the Parish Council's Grant application for further consideration.
- 7.7 CCTV Review – Have your Say** –CCTV Survey Questionnaire and email dated 6th October 2016 from South Staffordshire Council was received. **Resolved** a response to the Survey Questionnaire which is to be returned to South Staffordshire Council by the Clerk.
- 7.8 Proposed guidance on the use of social media and mobile devices** – the Guidance for consideration of adopting at the Main meeting to be held on 9th November 2016 was **received.**
- 7.9 Let's Work Together** – Training Session Friday 18th November 2016 9.30am-1.00pm at South Staffordshire Council Offices. Councillors wishing to attend to advise the Clerk. **Matter of report.**

8. ACCOUNTS

- 8.1 **Resolved** that a report on Council Finances for year to 30th September 2016 be approved.
- 8.2 **Resolved** that the schedule of payments to 12th October 2016 be approved.
- 8.3 Confirmation by the Chairman of the authorisation of the Clerks time sheet.
Matter of report.
- 8.4 Half Yearly Accounts and Budget Review Report for 2016/17 were **received and approved.**

9. COUNTY COUNCILLOR'S REPORT

The following report from County Councillor Robert Marshall was given:

- At the end of the Financial Year County Council are anticipating an overspend. One factor for the overspend in the number of Looked after Children.
- Job Seekers Allowance for 16-64 year olds is 0.7% - National Average 1.4%, West Midlands 1.8%.
- April 2016 83% of our schools were good/excellent – National Average 86%.
- 4-5 year olds 23.1% are overweight/obese – National Average 21.9%, 10-11 year olds 33.5% - 33.2%.
- Amey's highway contract will be renegotiated next year a Select Group to grill Amey representatives next week.

10. CODSALL VILLAGE HALL MANAGEMENT COMMITTEE (CVHMC)

There were no minutes of C.V.H.M.C. provided for this evening.

11. DISTRICT COUNCILLOR'S REPORT

The following verbal report from District Councillors was given.

- District Councillors have met with residents regarding the Watery Lane Development, the Development plans will be considered at District Council on Tuesday 18th October.
- Site Allocation Plan document should be released on 16th January 2017.
- Codsall Leisure Centre is performing at 101.6%.

[8.10pm Councillor Jenkinson arrived]

12. OTHER CORRESPONDENCE

12.1 Staffordshire Parish Councils Association –bulletins dated 8th, 15th, 22nd and 29th September were **received and noted**.

12.2 The Rt. Hon Gavin Williamson M.P. - the following correspondence was received and considered:

- i. **Fingerposts/Directional Signs** - a letter dated 21st September to County Highways and County Highways response.
- ii. **Parish Council Election Costs/Recharges** - a copy of a letter dated 11th August from South Staffordshire Council and a copy of a letter from the Cabinet Office dated 1st September 2016. **Resolved** that the Clerk writes again to South Staffordshire Council (SSC) to request that SSC presses ahead with a revised policy on election recharges to Parish Council's and to advise SSC that from information supplied to the Parish Council, the concern as to why there had been a substantial increase to Parish Election Recharges for 2015 needs again to be looked into and answered by SSC.

13. HIGHWAY ISSUES

Resolved that Councillors raise any Highway concerns to County Councillor Robert Marshal's attention after the meeting.

NEXT MEETING

9th November 2016

[8.16pm meeting closed]