

CODSALL PARISH COUNCIL MINUTES

Planning Meeting held in the Parish Council Chamber,
Station Road, Codsall on Wednesday 26th July 2017 at 7.00 PM.

A presentation by the representative from the Codsall Twinning Association

Refer to notes at end of the Minutes

Present: Parish & District Councillors – Mrs M Barrow (Chairman)

Parish Councillors: N Caine, Mrs V Chapman, T Jeavons, S Jenkinson, I Kenyon,
N Loftus, Mrs C Millar, Mrs A Morrison, B Spencer, P Wright

Parish & County Councillor Mr R Marshall (L)

Two members of the public were present.

(7.10pm Cllr Marshall arrived)

1. APOLOGIES

Apologies for absence were received and accepted from Cllr Mrs Ewart, Cllr Holland and Cllr Michell.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Declarations of interest were received from; Cllr Mrs Chapman, 17/00639/TREE_T from, a near neighbour, Agenda item 7.5, Cllr Spencer, resident is known to him and Agenda item 7.6, Cllr Barrow, who is on the Village Hall Committee.

3. MINUTES

Resolved that the Minutes of the Planning Meeting held on the Wednesday 28th June 2017 to be signed as a true record.

4. PUBLIC PARTICIPATION

A resident of Dam Mill requested assistance from the Parish Council regarding the implementation of safety measures on the approach to the bend at Dam Mill. A meeting with Staffordshire County Council Highways (SCC Highways), the resident questions the third paragraph of the report as he feels that the recent accident could have been prevented with the installation of safety measures.

Some measures are low cost, such as better signage, improved road markings and 'road narrowing' sign. The resident advises he is aware of grants available to fund new and improved safety measures. The resident asked if cost could be shared by Codsall and Bilbrook Parish Council.

5. PLANNING DECISIONS

The following Planning Decisions from South Staffordshire Council were **received and noted:**

17/00386/FUL Single and double storey rear extension, new roof and dormer windows to garage, elevational alterations
16 Lansdowne Avenue, Codsall WV8 2EN
Approved

17/00423/FUL Double storey side and rear extensions
9 Chillington Drive, Codsall WV8 1AE
Approved with conditions

17/00494/FUL Entrance lobby with WC and internal alterations
13 Blythe Gardens, Codsall WV8 1BH
Approved

6. PLANNING APPLICATIONS

Resolved that the following recommendation are made to South Staffordshire Council:

17/00602/FUL Replacement garage
17/00603/LBC Oaken Park Farm, County Lane, Kingswood WV7 3AH
Approval subject to the garage not being sold separately from the main residence.

17/00631/FUL Extension to rear to provide single storey extension, conversion of existing garage, new porch to front of property and block paved drive
8 Cranley Drive, Codsall WV8 1AS
Approval subject to the requirement of obscure glass to be used in windows overlooking neighbouring properties.

ClIr Chapman took no part in the discuss or decision in the following planning application.

17/00639/TREE_T Tree Preservation Order namely 57/1975. Area A1 - crown reduce 2 silver birches
Medina House, Mill Lane, Codsall WV8 1QH
To defer decision to South Staffordshire Council's Arboricultural Officer

17/00646/FUL Single-storey side and rear extensions, detached garage
3 Flemmyng Close, Codsall WV8 2AD
Approval of side and rear extensions
Refusal of detached garage on the following grounds:

- **Failure to meet council's access and on-site turning standards**
- **Poor relationship with adjoining buildings**

17/00650/TREE_T Tree Preservation Order namely 33/1969. T46 & T47 – 2 Silver Birches, remove
3 Queens Gardens, Codsall WV8 2EP
To defer decision to South Staffordshire Council's Arboricultural Officer

17/00673/FUL Single storey side extension to form utility/laundry room
66 Sandy Lane, Codsall WV8 1EN
Approval

7. CORRESPONDENCE

7.1 Codsall & Bilbrook Twinning Association – the presentation by Vance Birch was **received and considered**. Representative clarified that the gift from the French Council would have no cost implications to the Parish Council apart from a reciprocal gift. It was suggested an information board with information about both Codsall and Bilbrook with a montage of photos rather than a sign could be a reciprocal gift.

Cllr Jenkinson asked how much the Twinning Association require for the gift and it was suggested £1,000, but the representative advised it did not have to be like for like. The information board for Moatbrook Nature Reserve was approx. £675. The gift would need to be ready to be presented at the exchange trip in May 2018. Issue of highway implications was raised, would need permission to erect sign, need to be on border of Codsall and Bilbrook and in a position so as not to be confused as a road sign. Cllr Marshall advised he could approach SCC Highways for advice on location of the sign. Cllr Morrison suggested it could be erected by the High School. Cllr Jenkinson raised the issue of installation costs and material to be used. The representative from the Association will check if the sign is to be made out of wood or metal and she will also obtain the expenditure for the French sign, these will be reported back to the Clerk, who will report back to the Parish Council once received.

7.2 IT Support quotation – quotation 56287 to purchase 4 hours IT support including a 'Health check' on the Parish Council's computers provided by SSDC ICT at a cost of £140.00 was received. Cllr Jeavons queried if the amount included VAT and it was agreed that this would be clarified by the Clerk. Cllr Wright asked what the Health Check would cover. The Clerk advised it would look at the security requirements for the new data protection law, look at speeding up and tidying up both desktops. If only a couple of hours of the 4 are used, the unused hours could be held over and used as back up in an emergency situation. Cllr Marshall proposed that an additional £100 is also considered for any software purchases recommended by South Staffordshire District Council. **Resolved approval** for the health check agreement and an additional £100 granted and authorised for the Clerk to purchase further software.

7.3 Singing Lady Gardens project – the planting design was received. The Clerk to contact the Express and Star to be contacted and invite local traders. **Resolved approval** of the submitted planting scheme of an opening provisionally agreed for 21st September with Cllrs contributing to the buffet and the following are invited to attend, the Art Students from Codsall High School involved in designing the mural, Codsall Community Group and Codsall History Society.

- 7.4 Trinity Methodist Church Flower Festival sponsorship** –an email dated 13th July 2017 was received. Following lengthy discussion, the meeting **resolved**: £100 donation as a one off payment and a grant application form is to be sent for any future grants required for a specific purpose.

Cllr Spencer took no part in the discussion or decision of the following agenda item.

- 7.5 Dam Mill safety measures** –letters from residents regarding Dam Mill road accidents dated 16th July 2017 and 19th July 2017 were received and considered.
Cllr Mrs Barrow and Cllr Marshall attended the site visit with SCC Highways. Cllr Marshall advised there is a new Safety Fund which until recently, no one had applied for. He suggested that both Bilbrook and Codsall could do a joint application, but as the Council's representative, it may need to be endorsed by him. Cllr Mrs Barrow suggested a speed indication device (SID) could be installed as a temporary measure to monitor the situation, as a flashing speed sign may encourage people to slow down. The bend in the road and pedestrian island restricts some of the safety measures that could be adopted. Cllr Marshall agreed a SID could help the situation and slow down majority of drivers but could not eliminate the small number of. Other things were discussed such as crash barriers or railings, but the area is residential and implication of repairs to railings. **Resolved**, the Clerk will respond in writing to the resident's letters.

Cllr Barrow took no part in the discussion or decision of the following agenda item.

- 7.6 Request to reduce the height of hedge bordering the Village Hall and the sycamore trees in Gorsy Hayes** – email from the Village Hall dated 18th July 2017 was received and considered.
The Clerk advised the meeting that the lease agreement instructs that tree maintenance is the responsibility of the Village Hall Management Committee.
Resolved to refuse the letter of request.
- 7.7 New PSCO** –an email from PSCO Matt Tromans dated 12th July 2017 was **received and noted.**
- 7.8 Staffordshire Subsidised Bus Review Consultation** –a letter dated 7th July 2017 from Mr Mark Deaville of Staffordshire County Council was **received and noted.**
- 7.9 Local highway repairs** – an email dated 10th July 2017 from Staffordshire County Council was **received and noted.**
Cllr Caine obtained statistics for the last three years for locality 4. All villages in Locality 4, Codsall Parish has had more pot holes repaired. Marshall advised the meeting that as of 1st May, the pot hole backlog had been reduced significantly.

7.10 Codsall Village Summer Show – a letter of complaint dated 6th July 2017 was **received and considered.**

Cllr Jenkinson advised the meeting that Codsall Community Group would address all concerns raised. He also advised the meeting that the Codsall Community Group would ensure if the event took place next year, residents living next to the Wheelfield would be advised.

7.11 Police update –an update from Inspector Meaden dated 19th July 2017 was **received and considered.**

7.12 National Association of Local Councils –the Bulletin dated 20th July 2017 was **received and noted.**

8. DATE OF NEXT MEETING
Wednesday 13th September 2017

A presentation by the representative from the Codsall & Bilbrook Twinning Association

The representative firstly congratulated the Codsall Community Group on the success of the Summer Show in July. She could tell a lot of hard work was involved and was very impressed with Show. It was a friendly event, in a lovely enclosed field and the Wheelfield lended itself to these type of events perfectly.

For the benefit of new Councillors, the Representative went on to give a brief of the origins of Twinning, which started with a member of the public approaching the Parish Council 23-24 years ago asking if a Twinning Association could be set up. A Sub-Committee was set up to research what was involved, other Twinning Associations were looked at, for example, Penkrige. The Parish Council gave the go ahead for the Twinning Association to be formed, but would be independent from the Parish Council and would no funding from the Parish Council. It is an independent body unlike other twinning associations countrywide. Events are organised every month to raise funds and as a social event too. The Association had to go through a similar process with Bilbrook and the Codsall and Bilbrook Twinning Association was formed. It has been a very stable committee for the last twenty years.

The Representative then advised the meeting the reason for the presentation, is that in 2018, marks the 20th Anniversary of the Association. St Pryvé St Mesmin wish to present Codsall & Bilbrook Twinning Association with a hand carved finger post marking out in kilometres between ourselves and the French Valley. In 2018, it is our turn to visit the French, where the presentation is to take place, and any Councillors wishing to attend may do so.